

## **AWARDS AND RECOGNITION COMMITTEE (ARC)**

**MEMBERSHIP:**

President

Vice-President

Up to three Board of Director members

**TERM:** At pleasure**CHAIRPERSON:** The committee will select a Chair**APPOINTMENT:** Board of Director members are recommended by the President and approved by the Board of Directors**DEPARTMENT LEAD:** CEO/Deputy Minister**SECRETARIAT:** Chartered Community Outreach  
Coordinator**MEETINGS:** Minimum 3 times a year**QUORUM:** Three members**VOTING:** Consensus**PURPOSE:**

To identify individuals, businesses, entrepreneurs, community leaders, elders, veterans to be recognized for contributions to the Metis Nation and make recommendations to the Board of Directors for awards and recognition of the above listed.

**REPORTING MECHANISM:**

The committee will keep high-level notes of all meetings which will be forwarded to the MNBC Board of Directors for review. The committee will make recommendations to the Board of Directors.

**EXPENSES:**

Meeting expenses must be submitted to CEO/Deputy Minister for pre-approval. Individual committee member expenses are reimbursable by MNBC according to approved policy.

**TERMS OF REFERENCE REVIEW:**

The Terms of Reference will be revised as appropriate and presented to the Board of Directors for their review and approval when necessary.