

**SOCIAL AND COMMUNITY SERVICES COMMITTEE (SCSC)****MEMBERSHIP:**

President – ex officio  
Minister of Citizenship and Community Services  
Up to three Board of Director members

**TERM:** At pleasure**CHAIRPERSON:** The committee will select a Chair**APPOINTMENT:** Board of Director members are recommended by the President and approved by the Board of Directors**DEPARTMENT LEAD:** Senior Director of Health, supported by other Senior Directors**SECRETARIAT:** Executive Assistant to the CEO/Deputy Minister**MEETINGS:** At the call of the Chair**QUORUM:** Three members**VOTING:** Simple majority**PURPOSE:**

The SCSC Committee's goals and objectives are to:

1. Facilitate communication and collaboration amongst MNBC's social sectors/ministries to lead the work on social challenges and opportunities
2. Support action on high priority projects identified in the overarching MNBC strategic plan
3. Identify new social challenges and opportunities in our communities and identify ways to meet challenges / access opportunities
4. Provide the Board of Directors with information and recommendations on community's social challenges and priorities
5. Communicate social issues and information within the MNBC community and applicable external stakeholders
6. Create a work plan based on MNBC's strategic plan and other priorities that arise and present to the Board of Directors for approval for each upcoming year. Arising issues may be added to the work plan at a later date as determined by the committee and approved by Board of Directors.

**REPORTING MECHANISM:**

The committee will keep high-level notes of all meetings which will be forwarded to the MNBC Board of Directors for review. The committee will make recommendations to the Board of Directors.

**EXPENSES:**

Meeting expenses must be submitted to CEO/Deputy Minister for pre-approval. Individual committee member expenses are reimbursable by MNBC according to approved policy.

**TERMS OF REFERENCE REVIEW:**

The Terms of Reference will be revised as appropriate and presented to the Board of Directors for their review and approval when necessary.