

EMERGENCY PREPAREDNESS COMMITTEE (EPC)

MEMBERSHIP:
Committee of the Whole

TERM: Coinciding with Board of Director terms

CHAIRPERSON: The committee will select a Chair

APPOINTMENT: Coinciding with Board of Director roles

DEPARTMENT LEAD: Senior Director Environmental Protection & Métis Rights

SECRETARIAT: Covid-19 Response Manager

MEETINGS: To be determined by the Chair of the Committee in consultation with the Senior Director Environmental Protection & Métis Rights

QUORUM: Six members

VOTING: Simple majority

PURPOSE:

The Emergency Preparedness Committee will assist in the development of policies, frameworks, and partnerships surrounding emergency preparedness and response. The purpose of the committee is to better Terms of Reference revisions understand the local needs of each community to enhance emergency preparedness and response capabilities, to recommend a regional support network to increase emergency response efficiencies throughout BC, and to recommend a structure, and set of actions, of what an emergency response plan could look like for the Métis Nation. The development of an EP framework will enable MNBC to take a proactive approach (rather than reactive) to potential future emergency situations. *Potential emergencies may include, but are not limited to, environmental disasters (floods, fires, droughts, heat waves, etc.), human-made disasters (oil spills, train wrecks, etc.), or health emergencies (pandemics such as COVID).*

The goals/objectives of the committee are:

- To research and gather community information related to emergency management planning, mitigation, response, and recovery.
- To research options for an organizational response structure that is consistent with regional supporting agencies that will ensure an effective response.
- To research and compile a framework of roles that will work effectively for emergency preparedness and response for the various Regions and Chartered Communities.
- To consider training options and education for the emergency management roles and responsibilities.
- Assist MNBC staff with the development of in-person and online workshops for Métis Nation citizens, as relating to Emergency Preparedness and Response.
- To review various policies, positions, and frameworks relating to Emergency preparedness and response for Indigenous communities, including government policies, regulation and legislation, collective frameworks, and other relevant documents.
- To recommend the allocation of funding.
- As required, make recommendations to the Board of Directors regarding emergency preparedness and response issues for the Board of Directors approval, including suggesting policies, projects, and/or frameworks that could be recommended for further study or implementation.

REPORTING MECHANISM:

The committee will keep high-level notes of all meetings which will be forwarded to the MNBC Board of Directors for review. The committee will make recommendations to the Board of Directors.

EXPENSES:

Meeting expenses must be submitted to CEO/Deputy Minister for pre-approval. Individual committee member expenses are reimbursable by MNBC according to approved policy.

TERMS OF REFERENCE REVIEW:

The Terms of Reference will be revised as appropriate and presented to the Board of Directors for their review and approval when necessary.