

## JOB DESCRIPTION

<b>JOB TITLE</b>	Regional Health Coordinator
<b>MINISTRY/DEPARTMENT</b>	Ministry of Health and Wellness
<b>REPORTS TO</b>	Senior Manager, Provincial Health and Wellness Manager
<b>JOB FAMILY</b>	Nation Support
<b>CLASSIFICATION LEVEL</b>	Level 3
<b>DATE CLASSIFIED</b>	August 2024

### POSITION SUMMARY

The Regional Health Coordinator supports and facilitates connections between MNBC, Métis Chartered Communities (MCC), and the regional health authority (RHA). The RHC uses a Métis Social Determinants of Health lens to enable communities to identify educational health promotion, cancer, and other chronic disease prevention opportunities that are community led and set priorities that are specific to each region. The Coordinator serves as a contact person for both the RHA and local MCCs and is responsible for understanding regional programs and services. The RHC is dedicated to understanding regional programs and services to better support MCCs and Métis Citizens and delivers regional health and wellness workshops to support health promotion and knowledge translation from the health sector.

### LOCATION

- Provincial Head Office – Surrey, BC or Various Regional Offices

### DUTIES & RESPONSIBILITIES

- Supports the development of a cultural wellness plan that prioritizes the Taanishi Kiiya recommendations and the commitments made between MNBC, the Regional Health Authority, and the local MCCs through the Letter of Understanding in collaboration with MNBC's Health Systems Advocate.
- Supports Citizens with various health service requests, including connecting Citizens and community with local and regional programs and services.
- Engages the Regional Health Authorities to create a better understanding of the Métis experience in BC, with a particular focus on Métis people's cultural safety and wellness and addressing Anti-Indigenous Racism and discrimination.
- Engages with MNBC Métis chartered communities regarding their specific health related needs priorities and community readiness.
- Assists MNBC and the RHA to action the goals identified within the region's cultural wellness plan in order to improve the overall health and wellness of Métis and MCCs in the region.
- Promotes MNBC's Regional Health Coordinator program and delivers regional health and wellness workshops to MCCs across the region.
- Connects with Métis Chartered Communities when available funding is identified for programs, proposals, and reports with a focus on health promotion and chronic illness prevention activities.
- Supports funding requests internal and external to MNBC, when available.
- Promotes and encourages communication between the regional health authorities and various Ministries within MNBC.



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- Drafts dissemination tools (eg. Brochures, posters, and other materials) for communication and education purposes.
- Plans and coordinates meetings, events and performs other related duties as required.
- Liaises with MNBC staff and engages with internal and external stakeholders.
- Fosters a practice of cooperative effort and collaborative problem solving around issues related to improving the health and wellness of Métis people.
- Carries out various administrative tasks, as required.
- Supports MNBC's Ministry of Health in reporting out to Métis Chartered Communities on the work of the Ministry.
- Participates in committees and project teams as required.
- Undertakes related duties as assigned, consistent with the job grade of the position.
- Other duties may be assigned as needed to ensure the efficient operation of MNBC.
- Regular/ occasional attendance at meetings/ events that may require work and travel outside of normal business hours.

### Supervision Given

- None

### QUALIFICATIONS

- Diploma in Health Sciences, Education, Social Sciences, Public Health, Social Work, Psychology, Indigenous Studies, Nursing or a related field from a recognized, post-secondary institution.
- Minimum of five (5) years of recent related experience in a health care setting/ or some knowledge and lived experience of health system navigation.
- A combination of relevant experience, education, and training may be considered.
- Previous experience working with First Nations, Métis, and/or Inuit communities, with strong knowledge of Métis culture and history, an asset.
- Knowledge and understanding of the current health landscape and resources available in all Health Authorities.
- Skills and experience in conflict resolution and having difficult conversations.
- Understanding of the unique challenges the Métis chartered communities face in the region and a desire to problem solve and provide possible solutions.
- Demonstrated ability to effectively communicate both verbally and in writing.
- Demonstrated ability to lead, problem solve, and utilize team-building skills.
- Proven ability to utilize strong interpersonal skills to deal with others effectively.
- Proven ability to prioritize tasks, meet deadlines, and work with minimal supervision.
- Proven ability to utilize, adapt and embrace new technologies, including Office 365 and other database/software required by the role.



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- Knowledge and/or awareness of the historical and contemporary contributions made by Métis people in B.C.
- Possession of, or the ability to obtain, a Class 5 driver's licence may be required.
- The position may require the completion of a Criminal Record Check and Vulnerable Sector Check.

### MNBC VALUES

- **Manâcihitowin (Respect)** - We respect ourselves, others and all Creation.
- **Kwayes'kwât'sowin (Integrity)** - We hold integrity as a core value. We are honest with ourselves, our colleagues, our communities, and our partners. We are reliable and follow through on our word.
- **Ahtisihcikêwin (Innovation)** - We draw on the spirit of Métis innovation and bring forward our curiosity and creativity to problem solve and develop new solutions for our people.
- **Tâpahtiyim'sowin (Humility)** - We show and practice cultural humility and cultural agility. We are open to new ideas and recognize the wisdom that surrounds us from others who carry different experiences than ours.
- **Kisîwât'sowin (Kindness)** - We show and practice lateral kindness in our organization and to everyone with whom we interact on behalf of the Nation. We practice kaa-wiichihitoyaahk (we take care of each other.)
- **Sipihkisôwin (Resilience)** - We are resilient and do not fear challenges or setbacks but remain courageous and learn from each step of the journey. We channel the courage of our Métis ancestors who faced adversity and remained resilient.
- **Atoskâtowin (Teamwork)** - We work together and actively seek opportunities to share information, collaborate on initiatives, and practice reciprocity for stronger outcomes. We embrace teamwork to achieve greater potential for success.