

JOB DESCRIPTION

JOB TITLE	Youth Mental Wellness Coordinator
MINISTRY/DEPARTMENT	Health and Wellness – Mental Health and Harm Reduction
REPORTS TO	Manager, Mental Wellness Program
JOB FAMILY	Nation Support
CLASSIFICATION LEVEL	Level 3
DATE CLASSIFIED	November 4, 2025

POSITION SUMMARY

The Youth Mental Wellness Coordinator, plays a crucial role in supporting Métis youth across British Columbia serving as a bridge between MNBC (Métis Nation British Columbia), Métis Chartered Communities, and provincial youth mental wellness services. Recognizing that the youth mental health system is complex and unique from the adult system, the Coordinator specializes in supporting the mental wellness needs of Métis youth in navigating the youth mental health and substance use system. This role will include developing rapport with Métis youth, supporting system navigation, holding space at youth mental wellness focused external tables, leading youth focused mental wellness projects, and advocacy.

The Coordinator facilitates access to youth mental health services, assists in navigating the youth mental health system, and connects individuals to available resources. Additionally, the Coordinator engages with Métis Chartered Communities to understand their unique youth mental health needs and priorities, fostering cooperation and collaborative problem-solving.

This role supports advocacy efforts for Métis youth and their families within the mental health landscape through involvement in committees and advisory councils, while strengthening the relationship between Métis Chartered Communities and provincial youth mental wellness services. Cultural safety and awareness are emphasized, and the Coordinator ensures effective communication with relevant MNBC Ministry of Health and Wellness staff and performs administrative tasks and event coordination as necessary.

LOCATION

- Various locations in British Columbia

DUTIES & RESPONSIBILITIES

- Supports Métis youth across the province to access mental health services, navigate the mental health system, and connect to available mental health resources.
- Leads the planning and implementation of mental wellness circles (virtual and in-person) for Métis youth and their families.
- Co-leads the planning of youth mental wellness gatherings.
- Engages with Métis Chartered Communities across the province regarding specific mental health and wellness needs and priorities.
- Fosters a practice of cooperative effort and collaborative problem solving around issues related to improving the mental health and wellness of Métis youth.

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- Supports the Manager, Mental Wellness Programs in working with multiple provincial stakeholders to advocate for Métis youth in BC through various youth mental-health related committees, working groups, and advisory council meetings.
- Enhances relationships between Métis Chartered Communities and their respective youth mental health agencies regarding youth mental health programs and services.
- Engages with provincial youth mental health agencies to create a better understanding of the Métis youth experience in BC, with a particular focus on Métis youth's cultural safety as it relates to mental health and wellness.
- Communicates with MNBC Ministry of Health and Wellness staff on all pertinent issues.
- Plans and coordinates meetings and events, as required.
- Performs various administrative tasks, as required.
- Travels, as required, to engage Métis Chartered Communities and to attend community events.
- Participates in committees and project teams as required.
- Undertakes related duties as assigned, consistent with the job grade of the position.
- Other duties may be assigned as needed to ensure the efficient operation of MNBC.
- Regular/occasional attendance at meetings/events that may require work and travel outside of normal business hours.

Supervision Given

- None.

QUALIFICATIONS

- Diploma in Health, Education, Social Services, or related field from a recognized post-secondary institution.
- Minimum five (5) years of experience supporting youth mental health navigation in communities.
- A combination of relevant experience, education, and training will be considered.
- Experience working with an Indigenous organization/program that includes interacting and developing relationships with Indigenous people and Indigenous communities as well as government agencies and ministries, an asset.
- Demonstrated ability to effectively communicate both verbally and in writing.
- Demonstrated ability to lead, problem solve and utilize team-building skills.
- Proven ability to utilize strong interpersonal skills to deal with others effectively.
- Proven ability to prioritize tasks, meet deadlines, and work with minimal supervision.
- Proven ability to utilize, adapt and embrace new technologies, including Microsoft 365 and other database/software required by the role.

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- Knowledge and/or awareness of the historical and contemporary contributions made by Métis people in B.C.
- Possession of, or the ability to obtain, a Class 5 driver's licence may be required.
- Ability to travel, as required.
- The position may require the completion of a Criminal Record Check and Vulnerable Sector Check.

MNBC VALUES

- **Manâcihitowin (Respect)** - We respect ourselves, others and all Creation.
- **Kwayes'kwât'sowin (Integrity)** - We hold integrity as a core value. We are honest with ourselves, our colleagues, our communities, and our partners. We are reliable and follow through on our word.
- **Ahtisihcikêwin (Innovation)** - We draw on the spirit of Métis innovation and bring forward our curiosity and creativity to problem solve and develop new solutions for our people.
- **Tâpahtiyim'sowin (Humility)** - We show and practice cultural humility and cultural agility. We are open to new ideas and recognize the wisdom that surrounds us from others who carry different experiences than ours.
- **Kisîwât'sowin (Kindness)** - We show and practice lateral kindness in our organization and to everyone with whom we interact on behalf of the Nation. We practice kaa-wiichihiitoyaaahk (we take care of each other.)
- **Sipihkisôwin (Resilience)** - We are resilient and do not fear challenges or setbacks but remain courageous and learn from each step of the journey. We channel the courage of our Métis ancestors who faced adversity and remained resilient.
- **Atoskâtowin (Teamwork)** - We work together and actively seek opportunities to share information, collaborate on initiatives, and practice reciprocity for stronger outcomes. We embrace teamwork to achieve greater potential for success.