

JOB DESCRIPTION

JOB TITLE	Navigator, Mental Health
CLASSIFICATION LEVEL	Coordinator 1
MINISTRY/DEPARTMENT	Ministry of Mental Health and Harm Reduction
REPORTS TO	Manager, Mental Health Navigation
DATE CLASSIFIED	

POSITION SUMMARY

The Navigator, Regional Mental Health, plays a crucial role in supporting Métis individuals across their designated Health Authority by serving as a bridge between MNBC (Métis Nation British Columbia), Métis Chartered Communities, and their respective Health Authority. The Navigator facilitates access to mental health services, assists in navigating the mental health system, and connects individuals to available resources. Additionally, they engage with Métis Chartered Communities to understand their unique mental health needs and priorities, fostering cooperation and collaborative problem-solving. This role supports advocacy efforts for Métis people within the mental health landscape through involvement in committees and advisory councils, while strengthening the relationship between Métis Chartered Communities and their respective Health Authority. Cultural safety and awareness are emphasized, and the navigator ensures effective communication with relevant MNBC Ministry of Health staff and performs administrative tasks and event coordination as necessary.

LOCATION

- Provincial Head Office – Surrey, BC.

DUTIES & RESPONSIBILITIES

- Supports Métis individuals in the Interior to access mental health services, navigate the mental health system, and connect to available mental health resources.
- Engages with Métis Chartered Communities in the Interior regarding their specific mental health and wellness needs and priorities.
- Fosters a practice of cooperative effort and collaborative problem solving around issues related to improving the mental health and wellness of Métis people.
- Supports the Mental Health Navigation Manager in working with multiple regional stakeholders in the Interior to advocate for Métis in BC through various mental health-related committees, working groups, and advisory council meetings.
- Enhances relationships between Métis Chartered Communities and their respective Health Authority regarding regional mental health programs and services.
- Engages with their respective Health Authority to create a better understanding of the Métis experience in BC, with a particular focus on Métis people’s cultural safety as it relates to mental health and wellness.
- Communicates with MNBC Ministry of Health Mental Health and Harm Reduction staff on all pertinent issues.
- Plans and coordinates meetings and events, as required.
- Performs various administrative tasks, as required.
- Travels, as required, to engage Métis Chartered Communities and to attend community events.
- Participates in committees and project teams as required.
- Undertakes related duties as assigned, consistent with the job grade of the position.



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- Other duties may be assigned as needed to ensure the efficient operation of MNBC.
- Regular/ occasional attendance at meetings/ events that may require work and travel outside of normal business hours.

Supervision Given

- None

QUALIFICATIONS

- Diploma in Health, Education, Social Services, or related field from a recognized, post-secondary institution.
- Minimum of two (2) years of experience supporting mental health navigation and/or harm reduction in communities. Completion of a medical terminology course is an asset.
- Combination of relevant experience, education, and training may be considered.
- Experience working with an Aboriginal organization/program that includes interacting and developing relationships with Aboriginal people and Aboriginal communities as well as government agencies and ministries, an asset.
- Demonstrated ability to effectively communicate both verbally and in writing.
- Demonstrated ability to lead, problem solve, and utilize team-building skills.
- Proven ability to utilize strong interpersonal skills to deal with others effectively.
- Proven ability to prioritize tasks, meet deadlines, and work with minimal supervision.
- Proven ability to utilize, adapt and embrace new technologies, including Microsoft 365 and other database/software required by the role.
- Knowledge and/or awareness of the historical and contemporary contributions made by Métis people in B.C.
- Possession of, or the ability to obtain, a Class 5 driver's licence may be required.
- Ability to travel, as required.
- The position may require the completion of a Criminal Record Check and Vulnerable Sector Check

CORE COMPETENCIES FOR CLASSIFICATION LEVEL

All positions classified at this level require the following competencies:

- [to be inserted once developed]

MNBC VALUES

- **Manâcihitowin (Respect)** - We respect ourselves, others and all Creation.
- **Kwayes'kwât'sowin (Integrity)** - We hold integrity as a core value. We are honest with ourselves, our colleagues, our communities, and our partners. We are reliable and follow through on our word.
- **Ahtisihcikêwin (Innovation)** - We draw on the spirit of Métis innovation and bring forward our curiosity and creativity to problem solve and develop new solutions for our people.

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- **Tâpahtiyim’sowin (Humility)** - We show and practice cultural humility and cultural agility. We are open to new ideas and recognize the wisdom that surrounds us from others who carry different experiences than ours.
- **Kisîwât’sowin (Kindness)** - We show and practice lateral kindness in our organization and to everyone with whom we interact on behalf of the Nation. We practice kaa-wiichihitoyaahk (we take care of each other.)
- **Sipihkisôwin (Resilience)** - We are resilient and do not fear challenges or setbacks but remain courageous and learn from each step of the journey. We channel the courage of our Métis ancestors who faced adversity and remained resilient.
- **Atoskâtowin (Teamwork)** - We work together and actively seek opportunities to share information, collaborate on initiatives, and practice reciprocity for stronger outcomes. We embrace teamwork to achieve greater potential for success.

ACKNOWLEDGMENT

I have read and acknowledge my understanding of the requirements and duties of the position:	
Employee’s Signature	Date
Supervisor’s Signature	Date