

Becoming a MNBC Chartered Community Step by Step Process

Step 1: Connect with the Regional Director and Community President

It is best practice, and highly encouraged that any individual who is interested in establishing a Chartered Community connects with the Regional Director and the Chartered Community President whose membership could be most impacted.

Step 2: Establish Membership Commitment

To become a designated Chartered Community, you must first have a minimum of 25 MNBC Citizens who are committed to becoming members of the Community. *See Articles 55-58 of the MNBC Constitution.*

- It is highly encouraged that the Community obtains written commitment including the names and signatures of each member.
- Commitment from a minimum of 15 MNBC citizens can establish interim status. Interim status can be granted for a maximum of 2 years.
- MNBC can support with obtaining membership commitment. This can be done by engaging with MNBC citizens through meet and greet events, phone calls etc.

Step 3: Register as a Society

Use the following link to register the Community as a Society

<https://www2.gov.bc.ca/gov/content/employment-business/business/not-for-profit-organizations#start>

The steps included in this process are:

1. Request and reserve a name
 - a. There is a **\$30** fee to request and reserve a name
2. Define the society's purpose
3. Set up bylaws
 - a. MNBC can assist with setting up the bylaws if needed
 - b. A society meeting will need to be held to adopt the bylaws
4. Assign directors
 - a. Must assign a minimum of 3 directors
5. Incorporate the society

Step 4: Regional Governance Council Approval

Upon completion of Step 1, 2 and 3, the Community must obtain written approval from the applicable Regional Governance Council (RGC). During this process the RGC will set the Chartered Community boundaries, which will be submitted as part of the motion to the Métis Nation Governing Assembly (MNGA). *See Article 55 of the MNBC Constitution.*

Step 4: MNGA Resolution

Upon obtaining written approval from the RGC a motion must be submitted to the MNGA. See *Articles 28 – 35 and Article 55 of the MNBC Constitution*.

- The motion should be submitted no later than 30 days prior to the MNGA.
- Ratification by seventy-five (75) percent of the MNGA is required.

Supporting Documents and Information:

1. MNBC Constitution: [MNBC Constitution as Ratified at AGM 2022.docx](#)
2. MNBC Acts: [MNBC's Acts | MNBC](#)
3. Regional Directors: [Board of Directors | MNBC](#)
4. Chartered Communities: [Chartered Communities | MNBC](#)

Contact Information

If you have any questions, or require support please contact Community Services at communityservices@mnb.ca