



## REGIONAL MÉTIS EARLY YEARS NAVIGATOR – LOWER MAINLAND POSITION OPENING

Métis Nation British Columbia develops and enhances opportunities for our Métis communities by implementing culturally relevant social and economic programs and services. Through teamwork, respect, dedication, accountability, integrity, and professionalism MNBC strives to build a proud, self-governing, sustainable Nation in recognition of Inherent Rights for our Métis citizens.

### PURPOSE

The primary purpose of the Regional Métis Early Years Navigator is to be responsible for the Métis Early Years Navigator Program within their MNBC region. The Regional Métis Early Years Navigator will work under the direction of the Provincial Métis Early Years Coordinator and the Director of Education. The Regional Métis Early Years Navigator will work within their region to ensure program goals, objectives and priorities are identified and being met. The Regional Métis Early Years Navigator must excel at community development and demonstrating exceptional interpersonal and communication skills. This position will be based in the region and the community identified in the posting.

### RESPONSIBILITIES

- Participate in provincial training with MNBC that will include mapping out the most effective strategies in connecting Métis children and families with Early Years programs and services that will improve the lives of families and communities
- Participate in the development of Métis specific cultural resources for Early Years programs and services.
- Identify Métis children and families in their region, assessing their immediate and long-term needs, and establishing prioritization
- Connect Métis families to the Early Years programs and services that they need and when they need them
- Recognize barriers for Métis children and families in accessing Early Years programs and services
- Develop partnerships between Early Years' service providers, MNBC, the BC Ministry of Education and the BC Ministry of Children and Family Development
- Work with Métis Chartered communities and MNBC through community outreach
- Identify and communicate key contacts for Early Years programs and services for all Métis community members
- Establish and maintain a record of Métis children and families that they are in communication with MNBC
- Participate in the delivery of Métis professional learning to early childhood educators and support their ongoing Métis cultural development
- Will be extremely organized, have a keen attention to detail and the flexibility to work within all aspects of the Métis culture

### MEETINGS AND SCHEDULING

- Working closely with the Provincial Métis Early Years Coordinator and Director of Education to ensure that MNBC has appropriate attendance at all necessary meetings



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### KNOWLEDGE SKILLS & EXPERIENCE REQUIRED

- Previous experience working in early learning and or the public-school system
- Experience in working with Métis communities and being involved in community development
- Experience in project management and group facilitation with effective written and verbal communications and public speaking skills
- Excellent computer skills including report writing and working with Excel
- Professional telephone etiquette
- A current and valid BC drivers' license and your own reliable transportation

### OTHER COMMENTS

- Other duties may be assigned as needed to help ensure the efficient operation of MNBC
- There will be a need to attend meetings and cultural gatherings and travel outside of the normal operating hours of work

**To apply for this position please submit your application to:**

Linda Koster  
Human Resources Manager  
Metis Nation British Columbia  
Email: lkoster@mNBC.ca

**Deadline for applications:** Friday, December 21, 2018 1:00 p.m.

Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.