



Employment Opportunity

Island Métis Family & Community Services Society provides a variety of support programs to Métis children and families living in the greater Victoria area. Currently, IMFCSS is accepting employment applications for the following position.

Life Skills Program Manager/Coach Contract Position

Minimum qualifications, ALL of which must be met in order to be considered for the position:

- M.S.W.; or B.S.W. or M.A. or B.A. in Child and Youth Care.
- Knowledge of social work policies, procedures, ethics, principles and practice.
- Knowledge of Indigenous cultures and contemporary issues affecting Indigenous peoples, preferably Métis.
- Valid driver's license and reliable transportation required.
- Excellent organizational, record-keeping and management skills.
- Ability to work independently with minimal supervision.
- Proficiency in the use of computer software, including ability to create statistical reports in Microsoft Word and Microsoft Excel.

Experience:

- Two years recent, and directly related, experience in family and child welfare, (depending upon degree), preferably in an Indigenous organization;
- Preference given to applicants with recent supervisory experience (within the last two years).

Location:

- At the office of IMFCSS, located at 345 Wale Road, Victoria.

A complete Job Description can be provided upon request.

This position is excluded from union membership. The hourly rate for this position is \$28.00. Normal schedule of work is 35 hours per week, performed Monday to Friday between the hours of 8:30 AM to 4:30 PM.

In accordance with *Section 41 of the Human Rights Act*, preference may be given to persons of Métis ancestry. *This position is open to male and female applicants.*

Interested persons are invited to submit a cover letter and resume, clearly outlining how they meet all of the above qualifications for this position to:

Kelly Lord
Island Métis Family & Community Services Society
345 Wale Road, Victoria, BC V9B 6X2
Email: kelly@metis.ca

Posting of this employment opportunity ends at **4:30 PM** on **January 25, 2019**