



Citizenship Renewal Guide:

All Citizens must supply the following:

Required Document Checklist:

- A completed **Citizenship Renewal** form
- If you have a name or sex/gender change**, provide supplementary documents to support:
 - Legal Change of Name Certificate
 - Marriage Registration
 - Revised Birth Certificate
 - Divorce Order
 - Adoption Order
 - Certificate of Change

Additional Items for Citizens 19 years of age and older:

MNBC Citizenship Cards can be used as valid pieces of identification. Your Citizenship Card requires a photo that meets the following criteria:

- *be an original photo that isn't altered or edited*
- *have a neutral facial expression (eyes open, mouth closed)*
- *be in colour, plain and white background with clear contrast*
- *be taken no more than 6 months before the date you submit it*
- *be taken in person by a commercial photographer or photo studio*

To avoid delays: Please send the photo provided by the photographer (print copy or digital file) or the website link and code so that our team can directly download the photo.

Photos that do not meet the requirements will delay processing.

Citizenship Renewal Information:

- Citizenship Cards expire and require renewal every 5 years to be used as valid ID. Your Citizenship Number does not change when you renew
- Citizens who are minors (18 years of age and younger) are required to renew their Card upon turning 19, and every 5 years subsequently
- If your Card is not expired but you require a new copy or need to update your address, visit the metishub.ca or contact the Ministry of Citizenship at citizenship@mNBC.ca

Submission Options:

- Want to complete your renewal online? Sign up or sign in at metishub.ca and submit your Citizenship Renewal digitally. You'll be able to:
 - Update your personal details and track the status of your renewal
 - View a digital version of your MNBC Citizenship Card

MNBC Renewal Form

380-13401, 108 Ave, Surrey, BC V3T 5T3
 1-800-940-1150 | citizenship@mNBC.ca

Citizen Information:

Legal First Name:		Legal Middle Name(s):		Legal Last Name:	
Maiden and / or Previous Last Name(s):			Sex/Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> X		Pronouns:
Date of Birth: (Month/Day/Year)		City of Birth:		Province of Birth:	
Preferred Name:		Have you changed your name or sex/gender? <input type="radio"/> Yes <input type="radio"/> No		If YES, provide required proof of change from page 1	
Email Address:			Primary Phone Number:		Secondary Phone Number:
<i>Home Address: Must be within British Columbia. Cannot be a PO Box.</i>					
Address:		City:		Province:	Postal Code:
<i>Mailing Address: Must be within British Columbia. Not required if Home and Mailing Address are the same.</i>					
Address:		City:		Province:	Postal Code:
Preferred Method of Contact: <input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/> Phone					
Have you become an active member of the Canadian Armed Forces (CAF) or RCMP ?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Has your spouse and/or legal guardian become a member of the CAF or RCMP ?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you become a Veteran of the CAF ?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you now hold a Certificate of Indian Status issued by the Government of Canada?		<input type="checkbox"/> Yes <input type="checkbox"/> No

Card Signature:

(Signature here is only required if Citizen is 19 years or older)

Signature must be handwritten digitally or physically in black ink. The signature **must stay inside** the box.

Auto-generated or typed signatures cannot be accepted and will delay the processing of your renewal.

Indigenous Services Canada Screening:

(Must be completed by parent / legal guardian if Citizen is under 19)

I authorize MNBC to share my personal information with Indigenous Services Canada to establish that the Citizen does not hold a Certificate of Indian Status issued by the Government of Canada.	
Initials:	Date of Initial: (mm/dd/yyyy)



DISCLAIMER: Any individual using hard copies for ease of reference are required to determine the up-to-date status by matching to the current electronic version from the MNBC.ca

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Privacy Statement:

(Must be completed by parent / legal guardian if Citizen is under 19)

MNBC is committed to protecting the personal information of all Citizens in accordance with British Columbia's *Personal Information Protection Act*. This Privacy Statement outlines the purposes for which the information you provide is collected, used, stored and disclosed. Your consent to the following is required to complete the MNBC Citizenship Renewal process. To view the full MNBC *Privacy Policy*, please visit mNBC.ca.

Your information is collected for the purposes of: verifying eligibility for MNBC Citizenship in accordance with MNBC *Citizenship Act*, MNBC policy and applicable bylaws, maintaining the MNBC Citizenship Registry and associated records, and to meet MNBC's legal, governance, and reporting obligations. MNBC will not use your personal information for purposes other than those described here and within the MNBC *Privacy Policy* without your prior consent, except when permitted or required by law.

In order to process your Citizenship Renewal, the personal information and supporting documentation you provide will be stored and assessed to establish your connection to the historic Métis Nation. Additional information voluntarily provided by you to support your Renewal may also be retained. Your documentation will be stored in accordance with MNBC's records retention schedule within our secure Citizen Registry system.

Upon submission, you consent to the collection, use, and disclosure of your personal information as described within this Privacy Statement and the MNBC *Privacy Policy*. Your supporting documentation provided may be used to assist with MNBC research and publications documenting the Métis. Your personal information will be shared with your MNBC Métis Chartered Community to support local level engagement. Your information may also be disclosed to MNBC staff who are involved with providing you MNBC programs and services.

MNBC employs privacy safeguards appropriate to the level of information sensitivity to protect against unauthorized access, use or disclosure. For any privacy questions, please direct your question to privacy@mNBC.ca.

I have read and understand the Privacy Statement, and consent to the collection, use, storage and disclosure of my personal information and supporting documentation as stated above.

Initials:

Date of Initial: *(mm/dd/yyyy)*

Oath of Citizenship:

(Must be completed by parent / legal guardian if Citizen is under 19)

I agree to Métis Nation British Columbia's *Constitution*, legislations, bylaws, and policies, as amended from time to time, and voluntarily authorize Métis Nation British Columbia to assert and advance collectively held Métis rights, interests, and claims on behalf of myself, my Chartered Métis Community and the Métis collective in British Columbia, including negotiating and arriving at agreements that advance, determine, recognize and respect Métis rights.

Full Legal Name:

Date of Signing: *(mm/dd/yyyy)*

Signature:

Please email the completed form to: citizenship@mNBC.ca or mail to: 380-13401, 108 Ave, Surrey, BC V3T 5T3



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