

MEETING MINUTES

Meeting:	MNGA GOVERNANCE COMMITTEE		
Date of Meeting:	October 23, 2025	Time:	5:35 PM
Minutes Prepared By:	Nicole Ludwig	Location:	Microsoft Teams

ATTENDEES

Participating Members:

Caitlin Bird, Region 1
 Travis Jobin, Region 4
 Sam Furlonger, MYBC
 Dawn McConnell, Region 6
 Peggy Olanski, Region 7
 Angel Robinson, M2SBC
 Marlene Swears, Region 5

Participating Staff:

Nicole Ludwig, Governance Manager

Regrets:

Patrick Harriott, MNBC Board	Jamie-Lee Keith, Region 3
Mia Yule, MWBC	Mia Yule, MWBC

1. Welcome

Nicole Ludwig, Governance Manager, MNBC, welcomed everyone to the meeting. She noted that Anthony Wingham had resigned as the Region 2 representative, and the scheduled chair was not present tonight. Subsequently, Sam Furlonger assumed the Chair for this meeting.

1.1. Adoption of Meeting Agenda

MOTION:

MOVED: Marlene Swears

SECONDED: Caitlin Bird

RESOLVED:

THAT the agenda of the October 23, 2025, MNGA Governance Committee meeting be approved as presented.

CARRIED UNANIMOUSLY

1.2. Adoption of Meeting Minutes

MOTION:

MOVED: Travis Jobin

SECONDED: Dawn McConnell

RESOLVED:

THAT the minutes of the August 28, 2025, MNGA Governance Committee meeting be approved as presented.

CARRIED UNANIMOUSLY

2. Change to Terms of Reference

Ms. Ludwig proposed miscellaneous amendments and the addition of an attendance policy to the Committee Terms of Reference, to add an attendance policy, advising this same attendance policy would be presented to the *Electoral Act* Committee. She noted the following:

- In the event that a member does is absent for three consecutive meetings without leave, the Committee will be able to ask for the appointing authority to appoint a different person;
- Absences can lead to issues around attaining quorum, which impedes the ability of the Committee to do its work;
- There will be a process to advise members if they are starting to trigger the attendance policy.

In discussion, members expressed general approval of an attendance policy, and suggested the following additions:

- Sharing attendance one per year with the appointing authority to track overall participation and attendance;
- Adding that if a member misses half the meetings in a year, regardless of notice, the Committee will be able to request a new appointment.

MOTION:

MOVED: Dawn McConnell

SECONDED: Marlene Swears

RESOLVED:

THAT the MNGA Governance Committee approve the draft attendance policy as discussed at the October 23, 2025, meeting for submission to an upcoming MNGA.

CARRIED UNANIMOUSLY

3. Review of Feedback from the AGM Engagement Session

In discussion, members noted:

- Some categorization of the notes would be helpful;
- The session was well organized, well-attended, and led to good engagement;
- They liked that there are so many notes and felt that comments were thoughtful;
- Discussions and engagements like this open everyone's mindset to build the nation;
- The engagement touched on many points the committee has been trying to address;
- Buy-in from the Presidents will be key

Ms. Ludwig advised that she would have the comments organized for the next meeting. Sam Furlonger offered to assist.

4. Adjournment

The meeting adjourned at 6:31 PM by **UNANIMOUS CONSENT**.