

DRAFT MINUTES

Minutes of the Métis Nation British Columbia (MNBC) 2025 Métis Nation Governing Assembly (MNGA) scheduled December 6-7, 2025, by videoconference.

OFFICIAL DELEGATES IN ATTENDANCE:

Board of Directors

Melanie Allard, Acting President
Danielle Bergevin, Chair, Métis Youth of BC (MYBC)
Carmen Carriere, Chair, Métis Women of BC (MWBC)
Louis De Jaeger, Chair, Métis 2SLGBTQQIA+ of BC
Patrick Harriott, Director, Region 1 (Vancouver Island and Powell River)
Allan Lavallee, Director, Region 2 (Lower Mainland)
Dean Gladue, Director, Region 3 (Thompson Okanagan)
Debra Fisher, Director, Region 4 (Kootenays)
Raynie Gervais, Director, Region 5 (North Central)
Susie Hooper, Director, Region 6 (Northwest)
Paulette Flamond, Director, Region 7 (Northeast)

REGIONAL REPRESENTATIVES:

Region 1 – Vancouver Island

Tom Adams, MIKI'SIW Métis Association
Caitlin Bird, The Métis Nation of Greater Victoria Association
Zevier Brewer, Qathet Métis Community Association
June Graham, Alberni Clayoquot Métis Association
Lloyd Hogue, Mid Island Métis Nation
Charlotte Lever, North Island Métis Association
Richard Lewis, Cowichan Valley Métis Association

Region 2 – Lower Mainland

James Ablitt, Chilliwack Métis Association
Kim Finlayson, Golden Ears Métis Society
Tracey Good, Fraser Valley Métis Association
Anthony Krilow, Surrey Delta Métis Association
Dave Morrish, Vancouver Sea to Sky Métis Association
Greg Stanwood, North Fraser Métis Association
Anthony Wingham, Waceya Métis Society

Region 3 – Thompson Okanagan

Dylan Adam, Vermillion Forks Métis Society
David Allard, Salmon Arm Métis Association
Ron Caron, Vernon and District Métis Association
Cheryl Dodman, Kelowna Métis Association

Ross Everatt, South Okanagan Similkameen Métis Association
Betty Ann McDonnell, Nicola Valley and District Métis Society
Daina Shaw, Boundary Métis Community Association
Deanie Stevens, Two Rivers Métis Society

Region 4 – Kootenays

Topher Burke, Columbia Valley Métis Association
Sean McGinnis, West Kootenay Métis Society
Suzanne Fiddler, Rocky Mountain Métis Association
Travis Jobin, Métis Nation Columbia River Society
Myrtle Servatius, Kootenay South Métis Society

Region 5 – North Central

Thomas Spence, Prince George Métis Community Association
Tony Goulet, North Cariboo Métis Association
Marlene Squires, Cariboo Chilcotin Métis Association

Region 6 – Northwest

Bernadette Chaboyer, Northwest BC Métis Association
Dawn McConnell, Tri-River Métis Association
Joy Sundin, Prince Rupert and District Métis Society

Region 7 – Northeast

Alana Copeland, Fort St. John Métis Society
Betty Deck, Moccasin Flats Métis Society

ALSO PRESENT:

Nicole Ludwig, MNGA Clerk
Laura McKay, MNGA Deputy Clerk
Dave Peltier, MNGA Chair

MINUTES PREPARED BY:

Diane Parsons, Recording Secretary

DAY ONE – December 6, 2025

LAND ACKNOWLEDGEMENT AND OPENING PRAYER

Senator Lisa Shepherd provided an Opening Prayer.

ROLL CALL - QUORUM CONFIRMED

Nicole Ludwig, MNGA Clerk, conducted a roll call and confirmed that a quorum was present.

OFFICIAL BUSINESS OF THE 2025 MNGA

CALL TO ORDER

Dave Peltier, MNGA Chair, called the December 6-7, 2025 MNGA to order on December 6, 2025, at approximately 9:00 a.m. Pacific Time (PT).

1. OPENING REMARKS

MNBC Acting President Melanie Allard thanked Presidents and staff for their work and emphasized the importance of upholding the Nation's culture and values and continuing to strengthen the government.

It was clarified that Patrick Harriott was participating at the MNGA as the Regional Director for Region 1 (Vancouver Island and Powell River).

2. ADOPTION OF AGENDA

2.1 Adoption of the Agenda for the December 2025 MNGA

Related information (distributed in the Agenda package): Draft Agenda for the December 6-7, 2025, Métis Nation Governing Assembly

Main Resolution

It was MOVED (Richard Lewis) and SECONDED (Dawn McConnell)

That the agenda for the Métis Nation British Columbia 2025 Métis Nation Governing Assembly scheduled for December 6-7, 2025 be adopted.

Pursuant to section 2.5(b) of the *Métis Nation General Assembly Act*, the Clerk acknowledged resolutions of an urgent and pressing nature proposed for inclusion on the Order of the Day, subject to majority approval of members present.

Discussion ensued on amending the agenda to include consideration of an urgent resolution regarding "Review of Senate Case 187". David Allard clarified that he had submitted the resolution in his individual capacity and not on behalf of the Salmon Arm Métis Association. Additional comments were offered on:

- Potential implications of the Case 187 Senate ruling for community leaders
- The authority of the MNGA in relation to the MNBC Senate.

Amendment to the Main Resolution

It was MOVED and SECONDED

That the Main Resolution be amended by adding thereto: “as amended to include: Resolution 2 - Review of Senate Case 187”.

CARRIED (MNGA2503-01)

(31 delegates voted in favour, 10 opposed, and 3 abstained)

Discussion ensued on further amending the agenda to include consideration of an urgent resolution regarding “Communicating the Results of the Independent Investigation Regarding the MNBC President”. Additional comments were offered on:

- Confirmation from the MNBC Acting President that the results of the investigation would be made public
- The importance of prioritizing privacy and confidentiality, ensuring appropriate boundaries were respected and that MNBC fulfilled its obligations in this regard.

Point of Order

In response to a point of order, clarification was provided that the intent of the proposed urgent resolution on “Communicating the Results of the Independent Investigation Regarding the MNBC President” was to provide the MNGA with an opportunity to make recommendations to the Board of Directors concerning the independent investigator’s report.

Amendment to the Main Resolution

It was MOVED and SECONDED

That the Main Resolution be further amended by adding thereto: “Resolution 3 - Communicating the Results of the Independent Investigation Regarding the MNBC President”.

CARRIED (MNGA2503-02)

(42 delegates voted in favour, 0 opposed, and 1 abstained)

Discussion ensued on further amending the agenda to include consideration of an urgent resolution regarding “Community Funding Update”. Additional comments were offered on:

- The status of funds anticipated by Region 7
- Convening a Town Hall meeting as directed by MNGA Resolution #MNGA2501-14.

Amendment to the Main Resolution

It was MOVED and SECONDED

That the Main Resolution be further amended by adding thereto: “Resolution 4 - Community Funding Update”.

CARRIED (MNGA2503-03)

(32 delegates voted in favour, 8 opposed, and 4 abstained)

Question on the Main Resolution as Amended

The question was called on the Main Resolution as amended, and it was

ADOPTED BY UNANIMOUS CONSENT (MNGA2503-04)

The resolution to approve the agenda now reads:

"That the agenda for the Métis Nation British Columbia 2025 Métis Nation Governing Assembly scheduled December 6-7, 2025 be adopted as amended to include:

- Resolution 2 - Review of Senate Case 187
- Resolution 3 - Communicating the Results of the Independent Investigation regarding the MNBC President
- Resolution 4 - Community Funding Update."

3. REVIEW AND ADOPTION OF MINUTES

3.1 Minutes of the 2025 Summer MNGA

Related information (distributed in the Agenda package): Draft Minutes of the Métis Nation British Columbia 2025 Métis Nation Governing Assembly held May 30-June 1, 2025.

It was MOVED (Cheryl Dodman) and SECONDED (Greg Stanwood)

That the Minutes of the Métis Nation British Columbia 2025 Métis Nation Governing Assembly held May 30-June 1, 2025, be adopted, as presented.

ADOPTED BY UNANIMOUS CONSENT (MNGA2503-05)

4. RESOLUTION 1: Changes to Terms of Reference for the MNGA Governance Committee, and the Electoral Act Committee

Related information (displayed and distributed in the Agenda package): "Changes to Terms of Reference for the MNGA Governance Committee, and the Electoral Act Committee" submitted by the MNGA Governance Committee and Region 1 Director and dated November 6, 2025

The MNGA Clerk read aloud the displayed resolution and confirmed that it would require a majority vote in favour to be duly ratified.

During discussion, comments emphasized the importance of ensuring efficient committee business operations and continuity of discussions, supported by strong representation.

It was MOVED (Patrick Harriott) and SECONDED (Tony Goulet)

WHEREAS:

1. The Métis Nation Governing Assembly (MNGA) has created the MNGA Governance Committee and the Electoral Act Committee to conduct detailed work on Métis Nation British Columbia (MNBC) legislation and to bring changes forward for consideration by the MNGA;
2. The Electoral Act Committee was established as an ad hoc committee but has continued to meet to develop amendments to the *Métis Nation Electoral Act*;
3. There have been many staff changes at MNBC, with resulting changes in staff support;

4. Committee members are appointed by their Regional Governance Council, Métis Women of British Columbia (MWBC), Métis Youth British Columbia (MYBC), 2SLGBTQQIA+ Métis Nation British Columbia (2SMBC), and the Board of Directors (the “Appointing Authorities”) to ensure representation across the province of BC; and
5. Regular attendance by members is crucial to move the work of committees forward in a timely manner;

BE IT RESOLVED THAT:

- A. The Terms of Reference for the MNGA Governance Committee be changed as set out in Attachment A of this resolution, by removing the struck-through words and inserting the underlined words; and
- B. The Terms of Reference for the Electoral Act Committee be changed as set out in Attachment B of this resolution, by removing the struck-through words and inserting the underlined words.

ADOPTED BY UNANIMOUS CONSENT (MNGA2503-06)

See the attached “List of Appendices” to locate Attachments A and B

5. RESOLUTION 2: Review of Senate Case 187

Related information (displayed): “Review of Senate Case 187” submitted by David Allard and dated December 6, 2025

The MNGA Clerk read aloud the displayed resolution and confirmed that it would require a majority vote in favour to be duly ratified.

During discussion, comments were offered on:

- Collaboration between the MNBC Senate and the Board of Directors to review and improve Senate policies, procedures and communications
- Legislative authority and transparency requirements under the *Métis Nation Senate Act*, including the requirement that Senate decisions be posted publicly on the MNBC website
- The MNGA’s lack of authority to pause the Senate’s work
- Creating an appeal mechanism for MNBC Senate decisions, and improving communications between regions and regional representatives on the Senate
- MNGA approval required on the composition of any proposed commission and its terms of reference
- The importance of community involvement and community-led approaches in reviewing complaints and dispute resolution.

Main Resolution

It was MOVED (David Allard) and SECONDED (Suzanne Fiddler)

WHEREAS:

1. The judgements of Métis Nation British Columbia (MNBC) Senate Case 187 are posted on the MNBC website;
2. The foundation for these judgements is based on allegations that have been categorically denied and determined to be “unfounded accusations” by the Fraser Valley Métis Association;

3. There are no processes in MNBC legislation that allow for appeals of decisions based on "factual error or an unreasonable verdict";
4. The consequences of the Senate's actions and pronouncements in this case have resulted in demonstrable harm; and
5. There is a need to prevent similar outcomes from occurring in the future and to identify mechanisms to strengthen accountability within the judicial branch of MNBC's governance system;

BE IT RESOLVED THAT:

- A. The MNBC will immediately remove the posting of the judgements related to Senate Case 187 from its website;
- B. The MNGA requires that all Senate activities related to making judgements on cases be paused until further notice;
- C. A commission be created to investigate the overall appropriateness of Senate Case 187 for the purpose of strengthening dispute resolution processes and identifying mechanisms that would allow individuals to formally question Senate decisions and conduct;
- D. The terms of reference for this commission be presented for approval to the MNGA at a special MNGA on or before February 1, 2026; and
- E. The findings of the commission's investigation be presented at the 2026 Summer MNGA for review.

Amendment to the Main Resolution

It was MOVED (Carmen Carriere) and SECONDED (Louis De Jaeger)

That the Main Resolution be amended by deleting Clause "B" from the "BE IT RESOLVED" section and renumbering the remaining clauses accordingly.

CARRIED (MNGA2503-07)

(29 delegates voted in favour, 12 opposed, and 3 abstained)

Amendment to the Main Resolution

It was MOVED (Tracey Good) and SECONDED (Topher Burke)

That the Main Resolution be further amended by adding a clause to the "BE IT RESOLVED" section as follows:

"The Métis Nation Governing Assembly requires that all Senate activities related to making judgements on community-level matters be conducted in a manner that supports community resolution of the matter."

DEFEATED

(11 delegates voted in favour, 32 opposed, and 1 abstained)

Health Break

The Assembly recessed at 11:35 a.m. PT and reconvened at 11:50 a.m. PT.

ROLL CALL - QUORUM CONFIRMED

Nicole Ludwig, MNGA Clerk, conducted a roll call and confirmed that a quorum was present.

5. **RESOLUTION 2: Review of Senate Case 187 (Continued)**

During further discussion, comments were offered on:

- Clarifying how the actions in the proposed resolution would be implemented, including adjusting timelines to ensure they were realistic and achievable
- Options to mitigate harms arising from the public availability of Senate Case 187.

Amendment to the Main Resolution

It was MOVED (Patrick Harriott) and SECONDED (Debra Fisher)

That the Main Resolution be further amended by deleting Clause "A" from the "BE IT RESOLVED" section and renumbering the remaining clauses accordingly.

CARRIED (MNGA2503-08)

(31 delegates voted in favour, 11 opposed, and 1 abstained)

Question on the Main Resolution as Amended

The question was called on the Main Resolution as Amended, and it was

CARRIED (MNGA2503-09)

(39 delegates voted in favour, 3 opposed, and 1 abstained)

Resolution 2 as amended now reads:

"WHEREAS:

1. The judgements of Métis Nation British Columbia (MNBC) Senate Case 187 are posted on the MNBC website;
2. The foundation for these judgements is based on allegations that have been categorically denied and determined to be "unfounded accusations" by the Fraser Valley Métis Association;
3. There are no processes in MNBC legislation that allow for appeals of decisions based on "factual error or an unreasonable verdict";
4. The consequences of the Senate's actions and pronouncements in this case have resulted in demonstrable harm; and
5. There is a need to prevent similar outcomes from occurring in the future and to identify mechanisms to strengthen accountability within the judicial branch of MNBC's governance system;

BE IT RESOLVED THAT:

- A. A commission be created to investigate the overall appropriateness of Senate Case 187 for the purpose of strengthening dispute resolution processes and identifying mechanisms that would allow individuals to formally question Senate decisions and conduct;
- B. The terms of reference for this commission be presented for approval to the MNGA at a special MNGA on or before February 1, 2026; and
- C. The findings of the commission's investigation be presented at the 2026 Summer MNGA for review."

Meal Break

The Assembly recessed at 12:30 p.m. PT and reconvened at 1:30 p.m. PT.

ROLL CALL - QUORUM CONFIRMED

Nicole Ludwig, MNGA Clerk, conducted a roll call and confirmed that a quorum was present.

6. RESOLUTION 3: Communicating the Results of the Independent Investigation Regarding the MNBC President

Related information (displayed): "Communicating the Results of the Independent Investigation regarding the MNBC President" submitted by the Region 6 Director and Presidents, and dated December 6, 2025

The MNGA Clerk read aloud the displayed resolution and confirmed that it would require a majority vote in favour to be duly ratified.

During discussion, comments were offered on:

- Providing the MNGA an opportunity to review the independent investigator's report and to share recommendations with the Board of Directors prior to public release; the report would be submitted first to the Board of Directors, followed by a special MNGA
- Understanding the context of the President's suspension, including the terms of reference provided to the independent investigator
- The MNBC Executive's authority to suspend the President, while emphasizing the importance of transparency and meaningful leadership involvement
- Assurance that the MNBC Executive was not in a conflict of interest regarding the suspension, and that any potential conflicts could be addressed as per established rules and policies
- Confirmation that the MNGA would receive the original independent investigator's report, unamended by the Board of Directors, subject to appropriate privacy and confidentiality measures, and that the President would be included in the special MNGA at which the report is reviewed.

Main Resolution

It was MOVED (Susie Hooper) and SECONDED (Joy Sundin)

WHEREAS:

1. The Métis Nation of British Columbia (MNBC) Board of Directors is currently scheduled to receive the independent investigator's report regarding President Walter Mineault during his time in office, and to determine next steps related to President Mineault's position within MNBC;
2. The decision is of importance to MNBC citizens and to the MNBC as a whole; and
3. The Métis Nation Governing Assembly (MNGA) is the legislative body of MNBC, consisting of community representatives from across the province and the MNBC Board of Directors;

BE IT RESOLVED THAT:

- A. The MNGA shall deliberate on this matter and provide recommendations to the MNBC Board of Directors regarding the appropriate course of action;
- B. The independent investigator's report concerning President Mineault be presented in its entirety at a special MNGA; and

C. Appropriate privacy and confidentiality measures be implemented to protect the sensitive information contained in the report and to uphold the integrity of both the review process and any subsequent decisions.

Amendment to the Main Resolution

It was MOVED (Tom Adams) and SECONDED (Richard Lewis)

That the Main Resolution be amended by adding the following to the “BE IT RESOLVED” section:

“D. President Mineault be invited to participate in any MNGA discussions regarding the report of the independent investigator.”

DEFEATED

(12 delegates voted in favour, 23 opposed, and 6 abstained)

Resolution to Withdraw the Main Resolution

It was MOVED (Carmen Carriere) and SECONDED (Louis De Jaeger)

That the Main Resolution be withdrawn.

DEFEATED

(17 delegates voted in favour, 19 opposed, and 5 abstained)

Question on the Main Resolution

The question was called on the Main Resolution, and it was

CARRIED (MNGA2503-10)

(27 delegates voted in favour, 4 opposed, and 10 abstained)

7. COMMUNITY FUNDING UPDATE

During discussion, the Acting MNBC President agreed to follow up on the following:

- The status of funds (\$140,000) for Region 7 from the Canada Energy Regulator, the paperwork for which was provided to MNBC representatives in 2024
- Whether the lease for the MNBC head office had been renewed
- The status of a \$500,000 payout to a company related to the MNBC “Métis Hub” and whether efforts to recover the funds had been successful.

Additional comments were provided on:

- The provision of MNBC financial statements at the spring MNGAs
- Challenges associated with holding an MNGA in December, and the possibility of rescheduling future winter MNGAs, to a less busy time of the year.

CLOSING PRAYER

June Graham, President, Alberni Clayoquot Métis Association, offered a Closing Prayer.

CONCLUSION

It was MOVED (Patrick Harriott)

That the Métis Nation British Columbia Métis Nation Governing Assembly scheduled December 6-7, 2025, now conclude.

ADOPTED BY UNANIMOUS CONSENT (MNGA2503-11)

Time: December 6, 2025 at 3:10 p.m. PT

These are draft Minutes of the MNBC 2025 MNGA scheduled December 6-7, 2025. Any corrections made at the time of adoption will be incorporated.

Dave Peltier, MNGA Chair

Nicole Ludwig, MNGA Clerk

LIST OF APPENDICES

The following items are attached to these minutes, or may be requested through the MNGA Clerk:

Appendix A: Attachment A - referenced in "Resolution 1 - Changes to Terms of Reference for the MNGA Governance Committee, and the *Electoral Act Committee*"

Appendix B: Attachment B - referenced in "Resolution 1 - Changes to Terms of Reference for the MNGA Governance Committee, and the *Electoral Act Committee*"

DRAFT

APPENDIX A

MÉTIS NATION BRITISH COLUMBIA MÉTIS NATION GOVERNING ASSEMBLY *scheduled December 6-7, 2025*

MNGA Committee Terms of Reference – MNGA Governance Committee

Referenced as “Attachment A” in Resolution 1 - Changes to Terms of Reference for the MNGA Governance Committee and the Electoral Act Committee

Appendix A
Motion 1
Winter 2025 MNGA



MÉTIS NATION BRITISH COLUMBIA (MNBC)

MNGA Committee Terms of Reference

MNGA GOVERNANCE COMMITTEE

MEMBERSHIP:

One MNBC Citizen member from each MNBC Region (7)
One MNBC Citizen member designated by the MWBC Provincial Governance Council Committee
One MNBC Citizen member designated by the MYBC Provincial Governance Council Committee
One MNBC Citizen member designated by the 2SLGBTQQIA+ Provincial Governance Council
One member designated by the MNBC Board of Directors

TERM: Standing Committee

Members hold position until replacement appointed

CHAIRPERSON: The Committee will select a Chair
Rotating schedule determined by the Committee

APPOINTMENT: The respective Regional Governance Councils, the MWBC and MYBC Provincial Committees, the 2SLGBTQQIA+ Provincial Governance Council, and the Board of Directors will select their representative to the MNGA Governance Committee.

ATTENDANCE: A member who

- misses three (3) consecutive meetings in a row in a calendar year without advising of their inability to attend, and
- has not been responsive to efforts to communicate with them from other Committee members, the leader of their appointing authority, or MNBC Support Staff, or
- misses 50% of meetings in a calendar year.

will be deemed to have abandoned their position, and the Committee by resolution may request the appointing authority to appoint a new member, pursuant to APPENDIX A: Attendance Policy and Procedures.

LEAD SUPPORT DEPARTMENT: Governance
DEPARTMENT LEAD: Chief Governance Officer
SECRETARIAT: Manager of Governance
QUORUM: Majority of members

MEETINGS: To be determined by the Committee
VOTING: Majority

PURPOSE:

The MNGA Governance Committee will review the governance and decision-making structures within MNBC and the MNGA, to ensure that these structures operate efficiently and reflect the collective will of MNBC Citizens in their decisions and actions.

The Committee will recommend changes (if any) to concerns of legislation, regulations, rules, policies and any other areas that have a bearing on governance and decision-making structures. These recommendations will be made to the appropriate individual(s) and/or representative bodies, including but not limited to the MNGA and the AGM.

REPORTING MECHANISM:

The Committee will post meeting minutes on the MNBC website, once approved by the Committee. The Committee will also present a report to the MNGA once annually, which will include high-level notes of all meetings. The Committee report will be publicly available once presented to the MNGA.

EXPENSES:

Meeting expenses must be submitted to the CEO for pre-approval. Individual Committee member expenses are reimbursable by MNBC according to approved policy.

TERMS OF REFERENCE REVIEW:

The Terms of Reference are subject to review and amendment by either the Committee or the MNGA.

APPENDIX A – Attendance Policy and Procedures

The MNGA Governance Committee performs important work in the governance of MNBC, and members are appointed by the Regional Governance Councils, Provincial Governance Councils, or the MNBC Board of Directors (the “Appointing Authorities”) to provide representation to their Region, Provincial Governing Council, or the Board. Committee members play a valuable role in bringing their region or group views to the MNGA Governance Committee. Members who miss multiple meetings risk causing a stall in the Committee’s work, and do not bring their appointing authorities’ views to the Committee.

To ensure the Committee can do its work and hear from all of the relevant rights-holding groups:

1. Members are expected to attend meetings and actively participate.
2. Members are expected to advise support staff (Governance) if they are unable to attend at least 24 hours in advance of the meeting.
3. If there are circumstances beyond the control of a member that makes it unfeasible for them to advise of their absence in advance of the meeting, the member or someone on their behalf, must contact support staff as soon as possible after the meeting.
4. A member who has missed three consecutive meetings in a year without advising of their absences, or misses 50% of meetings in a year, will be deemed to have abandoned their appointment and the Committee may, by resolution, request the relevant appointing authority to authorize a new appointment.
5. Members’ attendance records will be shared with the appointing authority once per year, or upon request by the appointing authority.

Procedures

1. Support staff will maintain an attendance list of all meetings.
2. After the second meeting missed without notice, or once a member is two meetings or less from reaching the 50% yearly threshold, the next business day, support staff will:
 - a. Send an email to the member advising them of their attendance and reminding them of the attendance protocols, with copy to the Chair of the relevant appointing authority.
 - b. Follow up in one week's time with both the Chair and the member if no response is received, and request the Chair of the appointing authority to investigate whether there are extenuating circumstances of the member which prevent them from communicating.
3. After the third missed meeting without notice, or if a member has reached the 50% yearly threshold, the next business day, support staff will:
 - a. Send an email to the member advising them that they have missed three consecutive meetings and advising them that their appointment to the Committee is deemed to have been abandoned, with copy to the Chair of the appointing authority.
 - b. Prepare a resolution for the next Committee meeting requesting the appointing authority to consider a new representative on the Committee.
4. The resolution identified above will be placed on the next Committee agenda for consideration, and if approved, forwarded to the Chair of the appointing authority and the support staff for that authority for addition to an upcoming agenda.

APPENDIX B

MÉTIS NATION BRITISH COLUMBIA MÉTIS NATION GOVERNING ASSEMBLY *scheduled December 6-7, 2025*

MNGA Committee Terms of Reference – Electoral Act Committee

Referenced as “Attachment B” – in Resolution 1 - Changes to Terms of Reference for the MNGA Governance Committee and the Electoral Act Committee

Appendix B
Motion 1
Winter 2025 MNGA



MÉTIS NATION BRITISH COLUMBIA (MNBC)

MNGA Committee Terms of Reference

ELECTORAL ACT COMMITTEE

MEMBERSHIP:

One MNBC Citizen member from each MNBC Region (7)

One MNBC Citizen member designated by the MWBC Provincial Governance Council Committee

One MNBC Citizen member designated by the MYBC Provincial Governance Council Committee

One member designated by the MNBC Board of Directors

One MNBC Citizen member designated by the 2SLGBTQQIA+ Provincial Governance Council

APPOINTMENT: The respective Regional Governance Councils, the MWBC and MYBC Provincial Councils, the 2SLGBTQQIA+ Provincial Governance Council, and the Board of Directors will select their representative to the Electoral Act Committee.

ATTENDANCE: A member who:

- misses three (3) consecutive meetings in a calendar year without advising of their inability to attend, and
- has not been responsive to efforts to communicate with them from other Committee members, the lead of their appointing authority, or MNBC Support Staff, or
- misses 50% of meetings in a calendar year

will be deemed to have abandoned their position, and the Committee by resolution may request the appointing authority to appoint a new member, pursuant to APPENDIX A: Attendance Policy and Procedures.

DEPARTMENT LEAD: Governance

SECRETARIAT: Governance Manager

QUORUM: Majority of members

TERM: ~~Ad hoc – Committee dissolved once recommendations are delivered to the MNGA Standing Committee~~

CHAIRPERSON: The Committee will select a Chair

MEETINGS: To be determined by the Committee

VOTING: Simple Majority

PURPOSE:

The Electoral Act Committee will review the *Métis Nation Electoral Act*, and any other pertinent MNBC legislation regarding elections, to ensure that the legislation is up to date, reflects current realities of MNBC Provincial Elections, and that the legislated rules are fair to both candidates for office and for Citizen electors wishing to vote in provincial elections.

The Committee will recommend legislative changes (if any) to the MNGA for implementation.

REPORTING MECHANISM:

The committee will present an annual progress report to the MNGA, which will include high-level notes of all meetings. The progress report and notes of all meetings will be publicly available once presented to the MNGA.

EXPENSES:

Meeting expenses must be submitted to the CEO for pre-approval. Individual Committee member expenses are reimbursable by MNBC according to approved policy.

TERMS OF REFERENCE REVIEW:

The Terms of Reference are subject to review and amendment by either the Committee or the MNGA. Not pertinent as it is an ad-hoc committee.

APPENDIX A – Attendance Policy and Procedures

The Electoral Act Committee performs important work in the governance of MNBC, and members are appointed by the Regional Governance Councils, Provincial Governance Councils, or the MNBC Board of Directors (the “Appointing Authorities”) to provide representation to their Region, Provincial Governing Council, or the Board. Committee members play a valuable role in bringing their region or group views to the MNGA Electoral Act Committee. Members who miss multiple meetings risk causing a stall in the Committee’s work, and do not bring their appointing authorities’ views to the Committee.

To ensure the Committee can do its work and hear from all of the relevant rights-holding groups:

1. Members are expected to attend meetings and actively participate.
2. Members are expected to advise support staff (Governance) if they are unable to attend at least 24 hours in advance of the meeting, or if there are extenuating circumstances, as soon as possible after the missed meeting.
3. If there are circumstances beyond the control of a member that makes it unfeasible for them to advise of their absence in advance of the meeting, the member or someone on their behalf, must contact support staff as soon as possible after the meeting.
4. A member who has missed three consecutive meetings in a year without advising of their absences, or misses 50% of meetings in a year, will be deemed to have abandoned their appointment and the Committee may, by resolution, request the relevant appointing authority to authorize a new appointment.
5. Members’ attendance records will be shared with the appointing authority once per year, or upon request by the appointing authority.

Procedures

1. Support staff will maintain an attendance list of all meetings.
2. After the second meeting missed without notice, or once a member is two meetings or less from reaching the 50% yearly threshold, the next business day, support staff will:
 - a. Send an email to the member advising them of their attendance and reminding them of the attendance protocols, with copy to the Chair of the relevant appointing authority.
 - b. Follow up in one week's time with both the Chair and the member if no response is received and request the Chair of the appointing authority to investigate whether there are extenuating circumstances of the member which prevent them from communicating.
3. After the third missed meeting without notice, or if a member has reached the 50% yearly threshold, the next business day, support staff will:
 - a. Send an email to the member advising them that they have missed three consecutive meetings and advising them that their appointment to the Committee is deemed to have been abandoned, with copy to the Chair of the appointing authority.
 - b. Prepare a resolution for the next Committee meeting requesting the appointing authority to consider a new representative on the Committee.
4. The resolution identified above will be placed on the next Committee agenda for consideration, and if approved, forwarded to the Chair of the appointing authority and the support staff for that authority for addition to an upcoming agenda.