MEETING MINUTES

Meeting:	BOARD OF DIRECTORS MEETING		
Date of Meeting:	September 18, 2025	**Time:**	8:30 AM
Minutes Prepared By:	Rachel Ouellette	**Location:**	Sheraton Vancouver Airport Hotel, and Microsoft Teams

ATTENDEES

Participating Board of Directors:	**Participating Staff:**
Vice-President Melanie Allard	Colette Trudeau, Chief Executive Officer
Acting Vice-President Patrick Harriott	Marc Riddell, Executive Director, Communications and Community Engagement
Minister Allan Lavallee	Carly Teillet, Executive Legal Counsel
Minister Carmen Carriere	Rachel Nelson, Director of Community Engagement
Minister Danielle Bergevin	Anisa White, Director of Governance and Corporate Secretary
Minister Dean Gladue	Barinder Lalli, Board Operations Manager
Minister Debra Fisher	Kayla Brow, Manager of Executive Operations
Minister Louis De Jaeger	Rachel Ouellette, Board Secretariat Coordinator
Minister Paulette Flamond	
Minister Raynie Gervais	
Minister Susie Hooper	

Guests:

Maria Turnbull, Advantage Point
Bill Bresser, Senate Clerk
Alan Edkins, Region 1 Senator
Phillip Gladue, Region 2 Senator
John Sayers, Region 3 Senator
Arnold Lucier, Region 5 Senator
Sandra Dore, Region 6 Senator
Gerald Pope, Region 7 Senator
Dick Nesbitt, Senate Legal Advisor

Note: The agenda was varied by unanimous consent throughout the meeting. The minutes are recorded in the order listed on the agenda. Items added to the agenda at the meeting are at the end of these minutes.

1. Welcome and Reconvening of Meeting

Acting President Allard called the meeting to order at 8:28 AM. Everyone around the table opened with one word on how they were feeling that morning.

2. Action Item

It was noted that all ongoing in-camera action items are currently in progress. A more detailed review of these items has been deferred to the next Board of Directors Meeting on October 20, 2025.

3. Chartered Community Funding Requests (APPROVAL)

Rachel Nelson, Director of Community Engagement, left the meeting at 8:30 AM.

Previously, the Board discussed the need to formalize a process for community funding requests, particularly as most current requests are for events or emergency needs, and no structured system is currently in place. A draft process was presented, proposing that funding requests be divided into two streams: events and non-events (e.g., emergency situations).

For event related funding, a single application intake per year was suggested, with a proposed deadline of February 28, 2025, and a maximum request amount of $17,000. Applications would follow a standardized proposal and budget template, with evaluation criteria shared in advance. The internal process would involve initial review by Community Engagement and Finance, followed by a review committee, with final decisions made by the Board by March 15. Approved applications would then return to Finance for processing. For non-event funding, a rolling intake model was recommended, with Community Engagement and Finance managing both intake and review which would then go to the Board for approval.

Concerns were raised regarding the timing of the process, particularly the alignment of application deadlines with annual budget approvals. It was suggested that the timeline be more flexible, possibly offering two intakes per year for event funding. Additional considerations included increasing the funding cap for multi-community events and ensuring equitable distribution across regions.

There was also a recommendation to shift this funding out of the Board's Discretionary Fund (DF) and into the Culture, Heritage, and Language (CHL) portfolio, as many requests are cultural in nature. The need for a clearer definition of emergency funding and a framework to ensure its equitable application was also discussed. Suggestions included renaming the Board DF to the "Strategic Initiatives Fund" and ensuring Chartered Communities continue to have access to MNBC grant writers to support applications for additional funding.

Overall, there was general support for the proposed process, with suggested modifications. The Board emphasized the importance of retaining some discretionary funds for emerging strategic initiatives and agreed that the process should be revised based on feedback and brought back for further review and discussion at a future meeting.

Minister Bergevin left the meeting at 8:54 AM and rejoined at 8:57 AM. Rachel Nelson, Director of Community Engagement, left the meeting at 9:01 AM.

4. Board Assessment Results (INFORMATION)

Maria Turnbull, Vantage Point, joined the meeting at 9:02 AM.

Maria Turnbull from Vantage Point introduced herself to the group and provided background on her experience. A high-level summary of their presentation ensued, noting that the full aggregated survey results will be distributed to the Board of Directors for their review. The presentation included a review of the Board's areas of responsibility as outlined in the survey, along with a discussion of possible approaches to better support the Board in meeting its responsibilities and goals. Responsibilities 1 through 5 were specifically discussed. It was noted that this is a great starting point to continue discussions and work as a strong team.

Minister Gladue left the meeting at 9:28 AM and rejoined at 9:31 AM. The Executive Legal Counsel left the meeting at 9:35 AM and rejoined at 9:37 AM. Acting President Allard left the meeting at 10:00 AM and rejoined at 10:02 AM. Minister Harriott left the meeting at 10:21 AM and rejoined at 10:23 AM. Minister Bergevin left the meeting at 10:25 AM and rejoined at 10:27 AM. Maria Turnbull, Vantage Point, left the meeting at 10:47 AM.

5. Adoption of the Meeting Minutes

MOTION:
MOVED: Minister Gladue
SECONDED: Minister Lavallee
RESOLVED:
THAT the minutes of the following Board of Directors meetings be approved as presented:

- August 18, 2025
- August 27, 2025

CARRIED UNANIMOUSLY

6. Break

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Recessed for break at 10:47 AM – reconvened at 11:06 AM
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7. Board and Senate (DISCUSSION)

Bill Bresser, Senate Clerk, Alan Edkins, Region 1 Senator, Phillip Gladue, Region 2 Senator, John Sayers, Region 3 Senator, Arnold Lucier, Region 5 Senator, Sandra Dore, Region 6 Senator, and Gerald Pope, Region 7 Senator, joined the meeting at 11:06 AM. Board Operations Manager left the meeting at 11:39 AM and rejoined at 11:45 AM.

Senator Edkins provided the opening remarks, while Senators Gladue and Pope offered opening words and established a traditional table altar to ground the discussions. Discussions focused on the Senate's proposed amendments to the following Acts: the *Electoral Act*, *Senate Act*, and the *Constitution*, and general legislation. Proposed amendments to the Oath of Office were also highlighted. The Board's interest in developing a "Board Kit" to support community meetings was also noted. The kit could include cultural items to help ground the meetings, as well as a video recording of opening prayers and other elements to support starting meetings in a good way. It was requested that the Board meet with the Senate again in the near future to reconvene and further discuss the proposed amendments, once the Board has had time to review the suggested updates.

8. Decisions Released from In-Camera (INFORMATION)

The following resolutions were released from In-Camera at the August 27, 2025 In-Camera Special Board of Directors Meeting:

THAT the MNBC Board of Directors release the following decision from In-Camera, which was made at the August 18, 2025 MNBC Board of Directors meeting:

THAT the MNBC Board of Directors approve $1,581.31, through the Board Discretionary Funds, to reimburse the Prince George Métis Community Association for expenses accrued for their community office space.

THAT the MNBC Board of Directors approve the Chief Executive Officer executing a contract to Proteck Hazardous Materials Management in the amount of $205,236.19 plus GST and a 10% contingency ($205,000 + 10% contingency ($20,500) + GST ($11,275) = $236,775) for the hazardous materials abatement, demolition, and backfill of structures at 1102 13th Street, Invermere.

THAT the MNBC Board of Directors release the following decision from In-Camera, which was made at the August 13, 2025 MNBC Special Board of Directors meeting:

THAT the MNBC Board of Directors approve the extension of MNBC's lease with Redstone Enterprises Ltd. for the MNBC Headquarters (HQ) covering the term from June 1, 2026, to May 31, 2033 including acceptance of the termination options and associated terms as outlined in this briefing note, with the required notice to be provided by August 31, 2025;

AND FURTHER THAT the MNBC Board of Directors approve the surrender of Unit 1730 (floor #17) effective May 31, 2026;

AND FURTHER THAT the MNBC Board of Directors authorize the total 7-year base rent expenditure of $5,949,825.00 plus applicable operating costs, which are estimated to be $3,464,786.23.

9. Committee Meeting Minutes (INFORMATION)

The following Committee Minutes were circulated to the Board of Directors for information:

- Executive Committee: 2025-08-06, 2025-08-20, 2025-08-26, 2025-09-03, and 2025-09-10
- People and Culture Committee: 2025-07-31
- Credit Union Exploratory Committee: 2025-07-24

10. Record of Decisions (INFORMATION)

The Board of Directors and Regional Governance Council's Record of Decisions was distributed to the Board for information.

11. Closing Prayer

Senator Gladue provided a closing prayer.

12. Adjournment

MOTION:
MOVED: Minister Gladue
SECONDED: Minister Flamond
RESOLVED:
THAT the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 11:58 AM

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Approval Sheet

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Approved by:_Melanie Allard_ Acting President

Approved by:_W. Fisher_ Secretary

Date: October 20, 2025