

Standing Rules and Code of Conduct

By attending this meeting, attendees agree to follow the rules and respectful conduct expectations of the assembly:

1. The meeting will be run in accordance with the Society Bylaws and referring to the most recent edition of Robert's Rules of Order for guidance when the Bylaws are silent.
2. Members are encouraged to express themselves and contribute to the meeting in a constructive manner by exercising consideration and respect when speaking at the meeting. Members are encouraged to focus on *issues* rather than other meeting participants.
3. To contribute to the discussion, members need to be recognized by the Chair. To do so, members are required to raise their hand (online) or line up at the microphone, single-file (in-person). If a microphone is not provided, members are required to raise their hands and wait until the Chair calls on them.
4. Members will provide their full name before speaking to an agenda item, or when moving and seconding motions.
5. Each member is entitled to two (2) three-minute (3) talking opportunities per agenda item to ensure everyone can contribute. Priority will be given to those who have not spoken yet before second speeches are accepted. Clarifying questions may be used within the same three-minute timeslot.
6. Discussion must be related to the pending motion or agenda item at hand.
7. Citizens who live in the Geographical Boundary of the Fraser Valley Métis Association and are at least 18 years of age may be elected to a Board position. Citizens seeking Interim Board appointments are required to show proof of residency (i.e. A Hydro Bill) and Community Membership.
8. Citizens who live in the Geographical Boundary of the Fraser Valley Métis Association and are at least 18 years of age may vote during the meeting.
9. Voting will be conducted by a show of hands unless a secret ballot is requested by a majority of members in attendance.
10. All comments and discussion should be directed to the Chair – no cross talk is allowed.
11. Harassment, aggression, and bullying directed at meeting attendees will not be tolerated. Attendees breaching this Code of Conduct will be given one (1) verbal warning by the Chair. Upon two (2) breaches, the attendee will be asked to leave.
12. To maintain a safe and respectful meeting environment, members are required to hold themselves accountable to these *Rules*, and communicate any concerns to the Chair when needed.