

## GOVERNANCE AND POLICY COMMITTEE TERMS OF REFERENCE

**MEMBERSHIP:**

President – ex-officio  
Vice-President  
Up to four Board Directors  
Chief Governance Officer (non-voting)

**TERM:** At pleasure

**CHAIRPERSON:** The committee will select a Chair

**APPOINTMENT:** Board of Director members are recommended by the President and approved by the Board of Directors.

**MINISTRY/DEPARTMENT RESPONSIBLE:** Governance Department

**MEETINGS:** Monthly, at minimum

**QUORUM:** Majority of members

**VOTING:** Majority

**PURPOSE:**

The Governance Committee's general duties are to monitor and review the Board of Directors policies, legal parameters, structures, and obligations of those legal entities operating as and under the Métis Nation British Columbia (MNBC).

The committee's goals and objectives:

1. Review MNBC Legislation annually, recommend appropriate changes to the Board of Directors, for consideration at the Métis Nation Governing Assembly.
2. Evaluate specific issues, recommend new bylaws or policies as necessary.
3. Evaluate effectiveness of Board of Director policies and procedures, recommend changes as necessary.
4. Maintain consistency amongst various bylaws, policies, and regulations and Charter Community templates.
5. Facilitate an annual assessment of the effectiveness of the Board of Directors and Committees.
6. Periodically review and recommend good governance practices to the Board of Directors.

**REPORTING MECHANISM:**

The committee will keep high-level notes of all meetings which will be forwarded to the MNBC Board of Directors for review. The committee will make recommendations to the Board of Directors.

**EXPENSES:**

Meeting expenses must be submitted to the CEO for pre-approval. Individual committee member expenses are reimbursable by MNBC according to approved policy.

**TERMS OF REFERENCE REVIEW:**

The Terms of Reference will be revised as appropriate and presented to the Board of Directors for their review and approval when necessary.