



Métis Nation British Columbia Métis Veterans Standing Committee

Terms of Reference (TOR)

Committee Name: Métis Nation British Columbia Veterans Committee

Type: Standing Committee as per the MNBC Board of Directors Policies and Procedures

Committee life: Permanent

Purpose: The Métis veterans committee will work with the MNBC Board of Directors and the Métis Nation Governance structure to support Métis veterans in British Columbia. The committee will establish a communications plan and identify the ceremonial role of Métis veterans in the Regional Governance Councils, Métis Nation Governing Assembly, MNBC Annual General Meetings, and other forums as mutually agreed with the MNBC Minister Responsible for Veterans. The committee will also work to support a uniform Métis identification process and establish representation requirements regarding Métis veterans in British Columbia.

Responsibilities:

Standing Committee:

- To identify opportunities associated for Métis veterans including public awareness, education, and Métis cultural recognition
- To identify Métis veterans programs that can be implemented to support the work of the committee
- To define a Métis veterans identification process
- To support Métis veterans communications through email, MNBC website, Kiwetin Magazine, and other means as required by the committee
- To participate in Métis Nation British Columbia governance including the role of “Dumont Scouts” for provincial level meetings
- To organize and assemble MNBC Flag Parties as required
- To develop a Métis veteran’s membership system and governance structure that can provide democratic representation with the MNBC seven Regions.

Métis Nation British Columbia:

- To provide administrative and negotiating support in the development and implementation of committee work plans and budgets on an annual basis
- Will support the facilitation of constructive Métis cultural relationships to all potential partners
- Create linkages to the Métis community and Métis services available throughout British Columbia
- Promote Métis veteran awareness and education
- Invite the committee chairperson to the MNBC Board of Director meetings to update the MNBC Board of Directors with the MNBC Minister Responsible for Veterans when required.

Committee Participation: Métis veterans will be represented through a governance structure that aligns with the MNBC Governance structure. The committee will be implemented with seven Métis veteran regional representatives and a Métis veteran’s executive. The Métis veteran’s executive will include a chairperson, vice-chairperson, secretary, women’s



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representative, and membership representative. There will be 12 Métis veterans plus one MNBC representative. The appointed Minister Responsible for Veterans will represent MNBC.

Timeframes: The Terms Of Reference (TOR) will be initially implemented Thursday, April 24th, 2008. The committee will continue to update the TOR as required thereafter.

Meeting organization: The Committee will meet quarterly. Notes and action items will be recorded at each meeting. Future meeting dates will be set by the committee as the last agenda item.

Chairperson: The identified Métis veteran will chair the committee. The chairperson will have a maximum term of two years but there is no limit on the number of terms the chairperson can serve. The selection of the chairperson will be in accordance with the policies and procedures that will be developed.

Composition: Métis veterans will immediately work towards the establishment of a Métis veteran's governance process. The initial term of the committee will be two year that will conclude April 24th, 2010. In the initial two years the committee will identify and define Métis veterans. The committee will also complete a selection process to ensure proper Métis veteran representation. Such work will be developed in the Métis veteran policies and procedures.

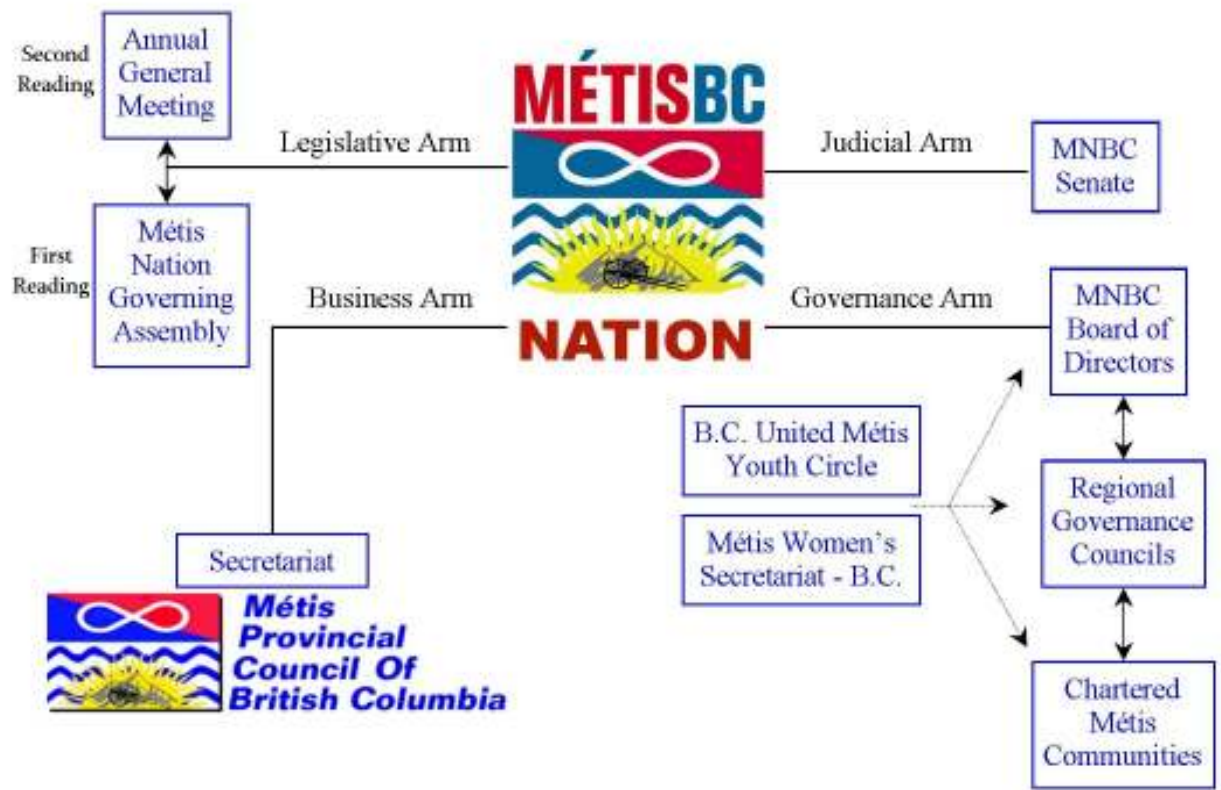
Agenda: The agenda for each meeting will be jointly prepared and approved between the identified Métis veteran's chairperson (or their designate) and the MNBC Minister Responsible for Veterans (or their designate). The meeting agenda will be circulated no less than one week prior to the scheduled committee meetings.

Minutes: The committee secretary will take the minutes with support from MNBC administrative staff as required. Draft minutes will be drafted and completed prior to submission to the committee. Once the final draft minutes are completed they will be circulated to all committee members for input. Draft minutes will be presented at the next available committee meeting for final approval and circulated one week prior to the committee meeting.

MNBC Staff Support: MNBC will provide administrative support as required. Minimally this will include the Executive Assistant, Chief Financial Officer, and Chief Executive Officer. The committee chairperson is required to discuss increased MNBC staff support (if needed) with the MNBC Minister Responsible for Veterans. It is important to note that MNBC may not be able to accommodate all increased requests but will make attempts to support.



**Métis Nation British Columbia
Governance Structure April 2008**



MÉTISBC



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Métis Nation British Columbia Regional Boundaries

