



# CROSSTOWN RENTAL APPLICATION

## Tenancy Application Form

MNBC's residential housing properties support Métis citizens by providing them with secure and affordable housing. Tenants of MNBC will also gain access to any available community and cultural amenities and services during their tenancy.

### The applicant must:

- be an MNBC citizen\*, verified by providing a copy of their MNBC citizenship card\* or citizenship number\*\*;
- be 19 years of age or older;
- have a family size no larger than the maximum allowed under CMHC housing suitability guidelines;(see below – Under the Standard)<sup>1</sup>
- have no more than 2 small pets;
- be willing to consent to a credit check if required;
- be willing to accept and follow tenancy rules; and
- have the ability to live independently.

\*Under circumstances where there are no applicants with MNBC citizenship, MNBC will consider members of Chartered Communities without MNBC citizenship, followed by Indigenous individuals and families. MNBC may request documentation to verify membership in a MNBC Chartered Community or Inuit or First Nations status.

\*\*Applicants with a valid MNBC citizenship card are asked to provide a copy of their card alongside their application to Century 21 to expedite the verification process.

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<sup>1</sup> Under the Standard, suitable housing is based on the following criteria:

- A maximum of 2 persons per bedroom.
- Household members, of any age, living as part of a married or common-law couple share a bedroom with their spouse or common-law partner.
- Lone parents, of any age, have a separate bedroom from their children.
- Household members aged 18 or over have a separate bedroom, except those living as part of a married or common-law couple.
- Household members under 18 years of age of the same sex may share a bedroom, except lone parents and those living as part of a married or common-law couple.
- Household members under 5 years of age of the opposite sex may share a bedroom if doing so would reduce the number of required bedrooms. This situation would arise only in households with an odd number of males under 18, and odd number of females under 18 and at least one female and one male under the age of 5.

An exception to the above is a household consisting of 1 individual living alone who may live in a studio apartment with no separate bedroom.



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## Declaration of Truth and Consent:

### Declaration of Truth:

- The applicant declares that all the information given in this application form is true and complete.
- The applicant declares that the monthly income declared is factual and true.
- The Métis citizen applicant(s) declares that they have not applied for First Nation status under Bill C31, Bill C-3 or Bill S-3 or any other government legislation. The MNBC Central Registry Office will periodically verify that the applicant(s) maintain MNBC Citizenship.
- The applicant acknowledges and agrees that the facts given in this application form will be kept and disposed of as required by the [Information Management Act](#).
- The applicant agrees that MNBC may collect data and contact them from time to time for the purpose of conducting any tenant-related surveys.
- The applicant(s) understands that this application does not obligate MNBC to approve funding or approve their application for tenancy.
- All applicants who give personal information to MNBC shall be required to consent to the release of that information to MNBC to comply with the BC [Personal Information Protection Act](#) (PIPA) and [Freedom of Information and Protection of Privacy Act](#) (FIPPA).

### Consent:

- The applicant(s) gives consent to MNBC and its agents to verify and disclose any of the information given in this application form for internal purposes or to other agencies for any of the following reasons:
  - to confirm household income;
  - to confirm eligibility for the program;
  - audit purposes; and/or
  - referral to other programs within MNBC or outside service providers.
- The applicant(s) consents to release the information provided in this application to MNBC, and understands this information will be used in accordance with the [BC Personal Information Protection Act](#) (PIPA) and [Freedom of Information and Protection of Privacy Act](#) (FIPPA).

### CONSENT AND SIGNATURE OF APPLICANT(S):

Signature:

Signature Date (YYYY/MM/DD):

Signature:  
(co-applicant if applicable)

Signature Date (YYYY/MM/DD):



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Please read your application carefully and fill out all fields. Incomplete, partially complete or incorrectly filled out applications may take longer to process. Applicants may contact Century 21 with questions regarding completing their application.

We may do a credit check and criminal record check prior to full approval. Filling out this form means you are consenting to a credit check and a criminal record check.

Our leasing team works hard on processing your application in a timely manner and will reach out to you once you are approved. You can expect to hear back from us within 1-2 business days. Please note that we may get several applications for one property.

Filling out an application does not guarantee placement. We reserve the right to place a tenancy on a property without prior notice.

If you require assistance with filling out this application or have any questions please email or call the office: 250-785-0021 reception@c21pm.ca

Applicants Full Name (including any middle names): \_\_\_\_\_

Birthdate: \_\_\_\_\_ Applicant's Phone#: \_\_\_\_\_

Driver's Licence#: \_\_\_\_\_ Email: \_\_\_\_\_

Spouse and/or Roommate's Name: \_\_\_\_\_

Current Address (If applicant is currently under a tenancy):

\_\_\_\_\_

\_\_\_\_\_

Current Landlord Name and phone# (if applicable): \_\_\_\_\_

Duration of Current Address: \_\_\_\_\_

Current Monthly Rent:

Reason for Leaving:

Previous Landlord Name and phone# (if applicable): \_\_\_\_\_

Duration of Previous Address: \_\_\_\_\_



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Current Living Situation (if applicant is currently **not** under a tenancy):

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How many adults aged 18 or over will be living in the home: \_\_\_\_\_

Number of Dependents: \_\_\_\_

Dependents' Ages : \_\_\_\_\_

Dependents' Genders:

Do you have Pets? Yes \_ No \_

If so, what kind and what breed (list all): \_\_\_\_\_

Are you a veteran: Yes \_ No \_

Select all available accessibility modifications that you require:

Grab bars \_

Lever handles \_

Accessible parking \_

If your application is unsuccessful, would you like to be placed on a waitlist: Yes \_ No \_

Desired move-in date:



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Employment Information (Employer Name, Assistance, Disability, Pension): \_\_\_\_\_

Gross Monthly Income: \_\_\_\_\_ Date Employment Started: \_\_\_\_\_

Work Phone #: \_\_\_\_\_

If unemployed we will need proof of 3 months income included with this application.

Emergency Contact Full name & Relationship: \_\_\_\_\_

Emergency Contact Phone#: \_\_\_\_\_

Personal Reference: \_\_\_\_\_

Professional Reference: \_\_\_\_\_

Social Insurance #: \_\_\_\_\_

Vehicle Make/Model/Color: \_\_\_\_\_

Vehicle Licence Plate: \_\_\_\_\_

Do you identify as an Indigenous person in Canada:

Métis \_ Inuit \_ First Nations \_

Are you an MNBC Citizen: Yes \_ No \_

MNBC Citizenship# (if applicable):

Are you a member of a Chartered Community: Yes \_ No \_

Name of Chartered Community (if applicable):

I hereby consent to the verification of all information provided.

I consent to a credit check being conducted to facilitate the approval of my application.

Agreed by: \_\_\_\_\_

Date: \_\_\_\_\_



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Notes/Comments:.....

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Please submit applications to Century 21 Energy Realty Ltd.:

Email: reception@c21pm.ca – when submitting via email please use the subject line: Crosstown Apartments and [First Name] [Last Name] of person submitting the application. e.x. Crosstown Apartments – Jane Doe

In Person/Mail:

Century 21 Energy Realty Ltd.  
#101 9120 100 Avenue  
Fort St. John, BC V1J 1XV