



MEETING MINUTES

Meeting:	BOARD MEETING		
Date of Meeting:	July 8, 2024	Time:	9:00 AM
Minutes Prepared By:	Rachel Ouellette	Location:	Surrey HQ

Attendees:

Participating Board of Directors: President Lissa Smith, Vice-President Mineault, Ministers Dean Gladue, Shaughn Davoren, Patrick Harriott, Louis De Jaeger, Debra Fisher, Raynie Gervais, Susie Hooper, and Paulette Flamond

Staff: Colette Trudeau - Chief Executive Officer, John Bieker - Chief Governance Officer, Anna Maione - Chief Financial Officer, Brent Weberg - Chief Operating Officer, Marc Riddel - Director of Communications, Kayla Brow - Manager of Executive Operations, Shawna Savoie - Administrative Assistant to Ministers Harriott and De Jaeger, Barinder Lalli - Board Committee Coordinator, Rachel Ouellette - Board Secretariat Coordinator, Diane VanBroeck - Director of Financial Reporting and Budgeting, Celina Moore – Director of Community Services, Kaitlyn Jepson - Senior Manager of Rights, Melanie Walker – Director of Métis Rights, Negotiations, and Justice, Chantelle La Rocque – Intern, Ministry of Rights, Sharlene Wedel - Executive Director of Education, Sasha Hobbs - Chief Strategy Officer, Mallory Blondeau – Director of Culture, Heritage, and Language, and Peter Csicsai - Chief Relations Officer

Guest: Ravneet Sandhu, CPA, Manager - Manning Elliott

Regrets: Minister Kate Elliott

Note: The agenda was varied by consensus throughout the meeting. The minutes are recorded in the order listed on the agenda. Items added to the agenda at the meeting are at the end of these minutes.

1. Welcome

President Smith called the meeting to order at 9:02 AM and welcomed everyone. Minister Gladue provided an opening prayer.

1.1. Traditional Territory Acknowledgement

President Lissa Smith acknowledged our work takes place on the traditional and ancestral lands of the Semiahmoo, Katzie, Kwikwetlem, Kwantlen, Qayqayt and Tsawwassen First Nations. We respectfully acknowledge their stewardship of this land since time immemorial. MNBC recognizes the 39 Métis Chartered Communities we serve across British Columbia.

1.2. Adoption of Meeting Agenda

MOTION:

MOVED: Minister De Jaeger

SECONDED: Minister Gladue

RESOLVED:

THAT the agenda of the July 8, 2024, Board of Directors meeting be approved with the addition of:

- Métis Nation of Greater Victoria Association MOU

CARRIED with one abstention.



1.3. Approval of Meeting Minutes

MOTION:

MOVED: Minister De Jaeger

SECONDED: Minister Davoren

RESOLVED:

THAT the minutes of the June 17, 2024, Board of Directors meeting be approved as presented.

CARRIED UNANIMOUSLY

2. Updates on Action Items

The Board reviewed the Action Item List, updates were noted as follows:

- **ACTION ITEM: 20240212-01/20240422-01** Gender Diversity Training: 7 out of 11 Board members have completed training. Notes made for Board to try and complete this as soon as they can. (In-Progress);
- **ACTION ITEM: 20240422-02** Chief Governance Office still working with Senate on getting regular reports/updates to present to the Board. (In-Progress);
- **ACTION ITEM 20240422-03** Grant Application for Back to Batoche funding – Chief Executive Officer noted we are still waiting to hear back regarding funding. Notes made that we will most likely not receive funding for this event like previous years. (Complete); and
- **ACTION ITEM 20240523-01** 16-Acre Will of Land to MNBC – Minister Fisher is hoping to visit citizens in July to further discuss will of land and view the property. (In-Progress).

3. Approval of Audited Financial Statements (APPROVAL)

Diane VanBroeck, Director of Financial Reporting and Budgeting, and Ravneet Sandhu, Manning Elliott, joined the meeting in-person at 9:35 AM. Anna Maione, Chief Financial Officer, joined virtually at 9:35 AM. Marc Riddel, Director of Communications, joined the meeting virtually at 9:45 AM.

The auditor presented the draft Audited Financial Statements (AFS) for the period of 2023-2024, emphasizing the independent audit conducted by Manning Elliott. The review encompassed audit standards, the auditors' opinion on the statements, and their legal responsibilities. The auditor detailed MNBC's assets and liabilities, noting an overall increase in assets from the previous year, particularly in capital assets, with a slight increase in liabilities as well. Net assets showed an overall increase compared to the previous year, with a breakdown of changes including significant details on land assets under capital assets. The Board expressed interest in seeing land values versus costs noted in the statements. The review of the Statement of Operations highlighted total program net amounts and items like amortization of contributions and capital assets.

Questions arose regarding the loss of capital assets, which the auditor explained detailing a sale of one property. The Cash Flow statements and changes in operating activities were reviewed next. The auditor clarified that deferred revenue represents funding received but not yet utilized, explaining its treatment once utilized as either an expense or capital asset.

Further review covered council purposes, accounting policies, and risks, noting minimal activity within partnerships for the year. Specific notes on financial activities, including endowments, capital asset breakdowns, changes in deferred revenue, and long-term debts, were also discussed. The Chief Financial Officer addressed concerns about a previous school loan restructuring and its imminent payoff, despite initial technical challenges with the lender.



The meeting concluded with a review of commitments, contingencies, and internal administration expenses, receiving positive feedback from the Board on the presentation's clarity and thoroughness for their review.

MOTION:

MOVED: Minister Harriott

SECONDED: Minister De Jaeger

RESOLVED:

THAT the MNBC Board of Directors approve the 2023-2024 Métis Provincial Council of BC 2024YE – Draft Financial Statements.

CARRIED UNANIMOUSLY

4. Break

Recessed for break at 10:11 AM – reconvened at 10:31 AM

5. Métis Chartered Community Cell Phones (APPROVAL)

Peter Csicsai, Chief Relations Officer, joined the meeting in-person at 10:15 AM. Celina Moore, Director of Community Services, virtually joined the meeting at 10:30 AM.

Discussion ensued on the options for changing the phone provider from Rogers to TELUS, with recommendations to either not renew the Rogers contract which is currently on a month-to-month basis and allow people to choose their own providers or move forward with TELUS. Concerns were raised about potential disruptions within communities and the suggestion to maintain the month-to-month plan with Rogers and leaving the decision to the new Board of Directors.

It was highlighted that the Métis Women BC (MWBC) and Métis Youth BC (MYBC) representatives currently lack company phones and must use their personal phones for work, posing safety and efficiency concerns. It was proposed and supported to include MWBC and MYBC representatives in the upcoming cellphone renewal, as regional representatives should have company phones.

Concerns were discussed about changing numbers with the transfer of a new phone provider. The Director of Community Services noted they are exploring the possibility of retaining current numbers if the provider switches. Emphasis was placed on the need for proper communication regarding the phone changes and the benefits new phones could bring to communities. It was discussed that more research should be conducted on phone providers due to varying service quality across BC.

It was noted that there should be proper consultation with communities, developing a change management plan for the Chartered Communities cell phone initiative to be presented at the November Board meeting, with phone rollouts for Youth and Women as well.

MOTION:

MOVED: Minister Hooper

SECONDED: Minister Davoren

RESOLVED:

THAT the MNBC Board of Directors approves ceasing the current Chartered Community cell phone initiative; and

THAT Chartered Communities have an option to join the MNBC-TELUS Exclusive Partnership Program for their cell phone plans.



AMENDMENT

MOVED: Minister Harriott

SECONDED: Minister De Jaeger

RESOLVED:

THAT the Main Motion be struck and replaced with the following:

“THAT the MNBC Board of Directors directs staff to create a change management plan for the Chartered Community cell phone initiative, in consultation with Chartered Communities, to be delivered to the Board by November 2024; and

THAT this plan include Regional Women’s and Youth representatives to have a MNBC-issued cell phone.”

CARRIED UNANIMOUSLY

Question was called on the Main Motion as Amended, and it was CARRIED UNANIMOUSLY.

FINAL MOTION:

THAT the MNBC Board of Directors directs staff to create a change management plan for the Chartered Community cell phone initiative, in consultation with Chartered Communities, to be delivered to the Board by November 2024; and

THAT this plan include Regional Women’s and Youth representatives to have a MNBC-issued cell phone.

6. Rights Assertion Strategy (APPROVAL)

Melanie Walker, Director of Métis Rights, Negotiations, and Justice joined the meeting in-person, with Kaitlyn Jepson, Senior Manager of Rights, and Chantelle La Rocque, Intern, Ministry of Rights, joining the meeting virtually at 10:56 AM. Colette Trudeau, Chief Executive Officer, and Minister Debra Fisher left the meeting at 11:07 AM.

The Director of Métis Rights, Negotiations, and Justice explained that funds have been allocated for research and writing, with additional costs for community engagement. The research budget is currently healthy, but additional government funding is being sought.

The Chief Relations Officer highlighted the need for a clear framework and Rights Strategy. Ongoing engagement with communities was noted, including defining Métis Community in research, stressing the need for a Rights Framework for future funding appeals. The Chief Relations Officer discussed the Rights Assertion Strategy, focusing on site-specific and non-site-specific rights across BC, emphasizing the importance of regular meetings to keep up with the work plan and successful lobbying efforts.

It was explained that dispute resolution is built into the process, with meetings planned with the Premier and at the federal government level. The importance of having knowledgeable representatives at the negotiation table was stressed. Concerns were raised about distinction-based funding not reaching Métis people. In response to the concerns, the need for interim funding and setting up key messages for advocacy was noted.

Appreciation was noted for having a written strategy, emphasizing the importance of including Elders in discussions. The value of Elders' input was noted, and ongoing work with Elders will feed into the research.

The site-specific discussion covered medium to long-term land strategy and economic development partnerships. The importance of the Kelly Lake MOU for land strategy was highlighted, and there was a commitment to future meetings with RIRSD, clarification of harvesting and assertion rights, and review of historical gaps.



MOTION:

MOVED: Minister Gladue

SECONDED: Minister Harriott

RESOLVED:

THAT the MNBC Board of Directors endorses the Rights Assertion Strategy, as presented, to develop the Métis Rights Framework; and

THAT the Ministry of Rights presents a final Rights Assertion Strategy for formal approval after September 2024.

CARRIED UNANIMOUSLY

7. Lunch Break

Recessed for lunch break at 11:55 AM – reconvened at 12:55 PM

8. Transfer of Child Care Operational Funds to Métis Community Service Society of BC (APPROVAL)

Colette Trudeau, Chief Executive Officer, and Minister Debra Fisher joined the meeting in-person at 12:55 PM. Sharlene Wedel, Executive Director of Education, joined the meeting virtually at 12:56 PM.

The Executive Director of Education provided an overview of the Briefing Note, emphasizing that the quarterly payments are essential to sustain the program's operations. It was noted that the Executive Director will follow up with the five childcare service providers to ensure they promote the funding on behalf of MNBC and include MNBC logo branding in their communications and on their websites.

MOTION:

MOVED: Minister Fisher

SECONDED: Minister Hooper

RESOLVED:

THAT the MNBC Board of Directors approves the transfer of \$214,804.67 in child care operational funds to Métis Community Services Society of BC for the fiscal year 2024-25.

CARRIED UNANIMOUSLY

9. Meeting Moves In-Camera

MOTION:

MOVED: Minister Gladue

SECONDED: Minister De Jaeger

RESOLVED:

THAT the meeting move in-camera pursuant the following sub-section of the Board Policy Manual Policy D-1:

- I. Negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board of Directors, could reasonably be expected to harm the interests of MNBC if they were held in public.

CARRIED UNANIMOUSLY



The meeting moved in-camera at 1:02 PM.

The meeting moved out of in-camera at 1:15 PM with the same members present.

10. Mission Child Care Facility – Name Approval (APPROVAL)

The Executive Director of Education discussed that through several meetings and further conversations with various stakeholders, the recommended name "Growing Roots" has been put forward. The name will be translated into Michif and First Nations language, with the Michif translation listed first, followed by the First Nations language. Additionally, it was noted that the MNBC's logo will be included in the project.

MOTION:

MOVED: Minister Fisher

SECONDED: Minister Davoren

RESOLVED:

THAT the MNBC Board of Directors endorses the name "Growing Roots" for the child care centre located at West Heights Elementary School in the District of Mission, as put forward by Métis Nation British Columbia, Métis Family Services, Fraser Valley Métis Association, Mission School District (SD75) and Elders.

CARRIED UNANIMOUSLY

11. Fort St John Child Care Project - Fixed Construction Fee (APPROVAL)

Discussion ensued on the Fort St. John childcare project moving into the development construction phase included seeking pre-approval for a budget of up to \$4,775,000 to be added to the construction fee. MNBC will be working and collaborating with M'akola Development Services on the build and the tender process. During the tender, there will be an effort to hire as many Métis contractors and workers as possible, followed by First Nations contractors and workers. It was noted that contingency funds, supported by Indigenous Early Learning Dollars, are set aside for the project.

MOTION:

MOVED: Minister Flamond

SECONDED: Minister Fisher

RESOLVED:

THAT the MNBC Board of Directors authorizes pre-approval of fixed construction fees for a Not-to-Exceed amount of \$4,775,000 for the Fort St. John child care construction.

CARRIED UNANIMOUSLY

12. MNBC ADI MOU (APPROVAL)

Sasha Hobbs, Chief Strategy Officer, joined the meeting in-person at 1:23 PM. Mallory Blondeau, Director of Culture, Heritage, and Language, joined the meeting virtually at 1:23 PM.

The Chief Strategy Officer provided an overview of the efforts behind the Amelia Douglas Institute's (ADI) Memorandum of Understanding (MOU). It was discussed that ADI now has its own separate Board, distinct from MNBC, and that this MOU formalizes that relationship. It was noted that the Director of Culture, Heritage, and Language serves as the Secretariat for ADI's Board.



MOTION:

MOVED: Minister Harriott

SECONDED: Minister Gervais

RESOLVED:

THAT the MNBC Board of Directors, on the recommendation of the Governance and Policy Committee, endorses the MNBC/Amelia Douglas Institute (ADI) MOU, as presented, for presentation to the ADI Board of Directors.

CARRIED UNANIMOUSLY

13. Strategic Plan Update (INFORMATION)

Anna Maione, Chief Financial Officer, and Brent Weberg, Chief Operating Officer, joined the meeting virtually at 1:32 PM. Peter Csicsai, Chief Relations Officer, joined the meeting in-person at 1:38 PM.

The Chief Strategy Officer discussed the quarterly reports from each ministry, emphasizing their alignment with the Strategic Plan. The organization's focus on the strategic plan aims to ensure alignment with priorities, with an emphasis on team decision-making. The discussion also addressed both enabling factors and occasional barriers. The "roots" symbolize the foundational work laid down and moving forward.

A comprehensive package report summarizes achievements across all Ministries over the last three months, with each area presenting updates in unique ways. These reports detail numerous actions and tactics supporting each of the six strategic goals: Goal 1 with 57 actions, Goal 2 with 110, Goal 3 with over 42, Goal 4 with over 59, Goal 5 with nearly 200, and Goal 6 with over 53. The Chief Strategy Officer will finalize this package for Board review, including a spreadsheet outlining all current goals and actions being pursued.

14. Break

Recessed for break at 2:00 PM – reconvened at 2:22 PM

15. Métis Nation of Greater Victoria Association MOU (APPROVAL)

It was discussed that a draft Memorandum of Understanding (MOU) is being prepared for the Métis Nation of Greater Victoria Association (NMGV) Raymond Street project in Saanich, BC. The goal is to finalize the MOU over the summer, in preparation for approval by the incoming new Board. Authorization was sought for staff to proceed with this task, with emphasis on the importance of including the associated Regional Director's review for any necessary edits in the drafting process.

It was clarified that this interim measure aims to promptly establish a framework, with plans to engage all stakeholders in refining the final draft. The MOU will be based on the North Island Métis Association (NIMA) agreement and will involve meetings with stakeholders to refine its contents.

MOTION:

MOVED: Minister Harriott

SECONDED: Vice-President Mineault

RESOLVED:

THAT the MNBC Board of Directors authorize MNBC staff to draft and implement a Memorandum of Understanding (MOU) with the Métis Nation of Greater Victoria regarding the Raymond Street project in Saanich, BC.

CARRIED UNANIMOUSLY



15. July 8-9, 2024, Board of Director Meeting Minutes (APPROVAL)

During the discussion, it was noted that the usual process for approving Board of Director meeting minutes involves doing so at the subsequent Board meeting. However, since there are no regular scheduled Board meetings until after the election, the possibility of online approval for the July meeting minutes was raised. It was emphasized that the July meeting minutes will still be included in the agenda of the next official Board meeting for reference.

MOVED: Minister Gladue

SECONDED: Minister Flamond

RESOLVED:

THAT the MNBC Board of Directors authorizes the electronic approval for the July 8-9, 2024 Board Meeting minutes.

CARRIED with one abstention.

16. Committee Meeting Minutes (INFORMATION)

The following Committee Minutes were circulated to the Board of Directors for information:

- Executive Committee - 2024.07.03
- Finance and Audit Committee - 2024.06.14
- Governance and Policy Committee - 2024.06.18

17. Record of Decisions (Information)

A Record of Decisions was distributed to the Board for information.

Adjournment

MOTION:

MOVED: Minister De Jaeger

SECONDED: Minister Gladue

RESOLVED:

THAT the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 2:40 PM.



MEETING MINUTES

Meeting:	BOARD MEETING		
Date of Meeting:	July 9, 2024	Time:	9:00 AM
Minutes Prepared By:	Rachel Ouellette	Location:	Surrey HQ

Attendees:

Participating Board of Directors: President Lissa Smith, Vice-President Mineault, Ministers Dean Gladue, Shaughn Davoren, Patrick Harriott, Louis De Jaeger, Debra Fisher, Raynie Gervais, Susie Hooper, and Paulette Flamond

Staff: Colette Trudeau - Chief Executive Officer, John Bieker - Chief Governance Officer, Brent Weberg - Chief Operating Officer, Marc Riddel - Director of Communications, Kayla Brow - Manager of Executive Operations, Shawna Savoie - Administrative Assistant to Ministers Harriott and De Jaeger, Barinder Lalli - Board Committee Coordinator, Rachel Ouellette - Board Secretariat Coordinator, Celina Moore – Director of Community Services, Chris Tupy - Executive Director of Housing Strategy and Operational Integration, Darrin Brightman - Manager of Social Infrastructure Development, Crystal Egli - Housing Administrative Coordinator, and Sean Cameron - Housing and Homelessness Policy Lead

Regrets: Minister Kate Elliott

Note: The agenda was varied by consensus throughout the meeting. The minutes are recorded in the order listed on the agenda. Items added to the agenda at the meeting are at the end of these minutes.

16. Welcome

President Smith called the meeting to order at 9:01 AM and welcomed everyone.

16.1. Adoption of Meeting Agenda

MOTION:

MOVED: Minister Davoren

SECONDED: Minister Harriott

RESOLVED:

THAT the agenda of the July 9, 2024, Board of Directors meeting be approved as presented.

CARRIED UNANIMOUSLY

17. Chartered Community Information Sharing Agreement (APPROVAL)

Brent Weberg, Chief Operating Officer, virtually joined the meeting at 9:03 AM.

Discussion focused on the proposed Data Sharing Agreement, noting the current absence of a formal information sharing agreement. The Chief Operating Officer underscored its importance in establishing clear guidelines for Chartered Communities, ensuring alignment with laws and Métis cultural values. Growing concerns over privacy breaches highlighted the necessity for secure data handling within and to these communities.



The draft rollout plan was thoroughly reviewed, emphasizing its submission to the MNGA Governance Committee, communication strategies with Chartered Communities, training initiatives, implementation processes, and compliance monitoring. Discussion stressed the need for detailed implementation reviews to effectively safeguard and share data, emphasizing community support and robust training programs.

Concerns arose regarding penalties for misuse of membership lists, sparking discussions on enforcement mechanisms and governance oversight. Strong calls were made for strict policy enforcement to deter data misuse, including proposals for penalties such as event attendance suspension. Swift implementation of the agreement was urged to proactively prevent data breaches, with a focus on community engagement and training. The board collectively endorsed the agreement as timely and crucial, advocating for ongoing training to ensure continued compliance in an evolving regulatory environment.

MOTION:

MOVED: Minister Harriott

SECONDED: Minister Gladue

RESOLVED:

THAT the MNBC Board of Directors approves implementation of the Information and Data Sharing Agreement with Chartered Communities, as presented; and

THAT the Information and Data Sharing Agreement be provided to the MNGA Governance committee, for feedback and endorsement.

CARRIED with one abstention.

18. Chartered Community Project Proposals Round 1 Evaluation (APPROVAL)

Chris Tupy, Executive Director of Housing Strategy and Operational Integration, Darrin Brightman, Manager of Social Infrastructure Development, Crystal Egli, Housing Administrative Coordinator, Sean Cameron, Housing and Homelessness Policy Lead, and Celina Moore, Director of Community Services, virtually joined the meeting at 9:34 AM.

Discussion centered on the evaluation of Chartered Community Project Proposals for Round 1, with a preference noted among Board members for the second option presented in the briefing note. It was noted that incomplete applications were withdrawn, with the possibility for re-submission in the next funding round. Concerns were raised about the need for additional detail on the summary sheet, emphasizing that applications lacking information should be deferred to the next intake.

The Executive Director of Housing Strategy and Operational Integration provided an overview of the six eligible projects, reviewing each group's proposed project and related information. Plans were outlined for a more comprehensive process in the upcoming intake, including meetings with prospective applicants to ensure thorough information prior to proposal submission. The next intake is tentatively scheduled for fall.

Discussion ensued regarding the submission from the North Fraser Métis Association. While there was support for the project, concerns were raised that it was not an infrastructure proposal, but a business venture. It was suggested that the Association apply to the Métis Financial Corporation BC for their funding instead.

Further discussion suggested potentially reducing the maximum funding for the next intake from the initial proposal, a matter to be reviewed by the new Board of Directors. Emphasis was placed on mitigating conflicts of interest in building investments, with suggestions for funding amounts below the proposed \$250,000.



MOTION:

MOVED: Minister Harriott

SECONDED: Minister Hooper

RESOLVED:

THAT the MNBC Board of Directors agrees to fund the Chartered Community Project Proposal (CCPP) applications that scored higher than 70% on the Capital Projects and Assets Committee evaluation, for funding up to \$60,000 per application; and

THAT the applications that did not score higher than 70% be waitlisted for future consideration.

AMENDMENT

MOVED: Vice-President Mineault

SECONDED: Minister Harriott

RESOLVED:

THAT the Main Motion be struck and replaced with the following:

“THAT the MNBC Board of Directors agrees to fund the following Chartered Community Project Proposal (CCPP) applications, up to \$60,000 per application:

- Cariboo Chilcotin Métis Association
- Rocky Mountain Métis Association
- Chilliwack Métis Association
- Fort St. John Métis Society
- Alberni Clayoquot Métis Society”

CARRIED UNANIMOUSLY

Question was called on the Main Motion as Amended, and it was CARRIED UNANIMOUSLY.

FINAL MOTION:

THAT the MNBC Board of Directors agrees to fund the following Chartered Community Project Proposal (CCPP) applications, up to \$60,000 per application:

- Cariboo Chilcotin Métis Association
- Rocky Mountain Métis Association
- Chilliwack Métis Association
- Fort St. John Métis Society
- Alberni Clayoquot Métis Society

19. Métis Cookbook Distribution (INFORMTAION)

Leona Shaw, Senior Director of the Ministry of Environment, Climate Change, and Food Security virtually joined the meeting at 10:35 AM.

The Senior Director of the Ministry of Environment, Climate Change, and Food Security gave an overview of the cookbook, expressing gratitude to all contributors. Distribution of the cookbook to all Board members followed.



20. Break

Recessed for break at 10:39 AM – reconvened at 10:57 AM

21. Meeting Moves In-Camera

MOTION:

MOVED: Minister Flamond

SECONDED: Minister Gervais

RESOLVED:

THAT the meeting move in-camera pursuant the following sub-section of the Board Policy Manual Policy D-1:

- II. Negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board of Directors, could reasonably be expected to harm the interests of MNBC if they were held in public.

CARRIED UNANIMOUSLY

The meeting moved in-camera at 10:57 AM.

The meeting moved out of in-camera at 4:20 PM.

18. Record of Decisions (Information)

A Record of Decisions was distributed to the Board for information.

Adjournment

MOTION:

MOVED: Minister De Jaeger

SECONDED: Vice-President Mineault

RESOLVED:

THAT the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 4:22 PM.

Approval Sheet

Approved by:  President

Approved by:  Secretary

Date: August 7, 2024